# **FACULTY OF ARTS & SOCIAL SCIENCES**

# SYLLABUS FOR THE BATCH FROM THE YEAR 2023 TO YEAR 2026

**Programme Code: BAJMC** 

Programme Name: Bachelors of Journalism & Mass Communication (Semester I-VI)

Examinations: 2023-2026



# **Department of Journalism & Mass Communication**

# Khalsa College, Amritsar

(An autonomous college)

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- (b) Subject to change in the syllabi at any time.
- (c) Please visit the College website time to time.

S.No.	PROGRAMME OBJECTIVES
1.	To prepare students for the exciting profession of Journalism,
2.	To make students socially responsible and responsive for the larger good of the people
	whom they serve, through the profession of Journalism.
3.	To offer a sound theoretical knowledge and practical hands-on training and experiences
	in various areas of mass communication and mass media.
4.	To create technically skilled and competent media professionals who can serve the
	media profession in the most effective way.

S.No.	PROGRAMME SPECIFIC OUTCOMES (PSOS)
PSO-1	Provides in depth knowledge about the communication, punjabi language, reporting, media& politics, computer and drug abuse.
PSO-2	Provides thorough information about the mass communication, design and graphics and print media
PSO-3	Develops skills of photo journalism ,broadcasting media ,news feature, communication development and environmental studies
PSO-4	Provides thorough information of business communication, programme formats, video production ,folk media and advertising
PSO-5	Prepares the students for event management, current affairs ,research, cyber journalism and public relations
PSO-6	Develops understanding about film projects, research projects and current affair
PSO-7	Student will learn about how to work in the industry with the help of training

# **BA. JOURNALISM & MASS COMMUNICATION**

		COURSE SO	CHEME					
		SEMESTI	ER – I					
<b>Course Code</b>	Course Name	Credits	Total		Ma	x Mar	ks	Page
			Credits	<b>s</b>				No.
				Th	P	IA	Total	
		Major Co	urses					
BAJMC1101	Principles of Communication	4		75	0	25	100	5-6
BAJMC1102	Reporting and Editing-I	4		75	0	25	100	7-8
BAJMC1103	Media and Politics	4		75	0	25	100	9-10
CS-JMC111	Computer Applications for Journalism	4		75	0	25	100	11-12
BAJMC1104	Print Media Lab	4		0	19	06	25	13
CS-JMC112	Computer Lab	4		0	19	06	25	14
	Abilit	ty Enhancen	nent Cou	rses			_	
BCSE1122	Communication Skills in English-I	4		60	15	25	100	15-16
BHPB-1101	Punjabi (Compulsory) OR	4		75	0	25	100	17
BPBI-1102	Basic Punjabi	4		75	0	25	100	18
BPHC-1104	Punjab History & Culture	4		75	0	25	100	19-20
		Value Added	Courses					
BDA111	Drug abuse	2		50	0	0	50	21-22

Course Course Name  Code  BAJMC1205 Press Laws and Media Ethics  BAJMC1206 History of Print Media  BAJMC1207 Mass Communication: Concepts and Processes  BAJMC1208 Design and	Credits  Major Cor  4	Total Credits Th urses	P	Max M	Iarks Tota	Page No.
BAJMC1205 Press Laws and Media Ethics  BAJMC1206 History of Print Media  BAJMC1207 Mass Communication: Concepts and Processes	4	Th urses	P	IA	Tota	
BAJMC1205 Press Laws and Media Ethics  BAJMC1206 History of Print Media  BAJMC1207 Mass Communication: Concepts and Processes	4	urses	P	IA	Tota	
BAJMC1205 Press Laws and Media Ethics  BAJMC1206 History of Print Media  BAJMC1207 Mass Communication: Concepts and Processes	4					al
Media Ethics  BAJMC1206 History of Print Media  BAJMC1207 Mass Communication: Concepts and Processes		75				
Media Ethics  BAJMC1206 History of Print Media  BAJMC1207 Mass Communication: Concepts and Processes	4		0	25	100	23-24
Media  BAJMC1207 Mass Communication: Concepts and Processes	4					
BAJMC1207 Mass Communication: Concepts and Processes		75	0	25	100	25-26
Communication: Concepts and Processes						
Concepts and Processes	4	75	0	25	100	27-28
Processes						
DAJIVIC1208   Design and	4	75	Λ	25	100	29-30
Graphics	4	/5	0	25	100	29-30
BAJMC1209 Communication	4	0	19	6	25	31-32
Lab	•		1)	U	<b>2</b> 5	01 02
BAJMC1010 Design and	4	0	19	6	25	33
Graphics Lab						
Ability	y Enhancem	ent Course	s			
BCSE1222 Communication	4	60	15	25	100	34-35
Skills in						
English-II					<u> </u>	
BHPB-1201 Punjabi	4	75	0	25	100	36
(Compulsory)						
OR					100	37-38
BPBI-1202 Basic Punjabi	4	75	0	25	100	
BPHC-1204 Punjab History	4	75	0	25	100	39-40
& Culture					<u> </u>	
Va	alue Added	Cources				
BDA121 Drug abuse	arue Auueu	Courses				

		SEMESTER	– III				
Course	Course Name	Credits		Max	. Mark	s	Page
Code			Th	Pr	IA	Total	No.
BAJMC2301	Photo Journalism	4	75	0	25	100	52-53
BAJMC2302	Reporting and Editing-II	4	75	0	25	100	54-55
BAJMC2303	Broadcasting in India: Policies and Principles	4	75	0	25	100	56-57
BAJMC2304	News Feature Writing	4	75	0	25	100	58-59
BAJMC2305	Development Communication	4	75	0	25	100	60-61
ESL-221	Environmental Studies	2	37	0	13	50	62-64
BAJMC2306	Reporting and Editing Lab	2	0	19	6	25	65
BAJMC2307	Photography lab	2	0	19	6	25	66
BAJMC2308	Feature Writing Lab	2	0	19	6	25	67

		SEMESTER	- <b>IV</b>				
Course	Course Name	Credits		Max	. Mark	S	Page
Code			Th	Pr	IA	Total	No.
BAJMC2409	Media: Business Communication	4	75	0	25	100	68-69
BAJMC2410	Programme Formats: Radio and TV	4	75	0	25	100	70-71
BAJMC2411	Video Production: Idea to Screen	4	75	0	25	100	72-73
BAJMC2412	Folk Media	4	75	0	25	100	74-75
BAJMC2413	Advertising: Concepts and Principles	4	75	0	25	100	76-77
ESL-222	Environmental Studies	2	37	0	13	50	78-80
BAJMC2414	Radio and TV Production Lab	2	0	19	6	25	81
BAJMC2415	Operation and Handling of Video Equipments Lab	2	0	19	6	25	82
BAJMC2416	Advertising Lab	2	0	19	6	25	83

		SEMESTE	R-V				
Course	Course Name	Credits		Max	. Mark	s	Page
Code			Th	Pr	IA	Total	No.
BAJMC3501	Event Management: Principles and	4	56	0	19	75	84-85
BAJMC3502	Method Current Affairs: Contemporary	4	56	0	19	75	86-87
BAJMC3503	issues In Media-I Research	4	56	0	19	75	88-89
	Methodology for Media	7	30		19	75	88-89
BAJMC3504	Cyber Journalism	4	56	0	19	75	90-91
BAJMC3505	Public Relations	4	56	0	19	75	92-93
BAJMC3506	Event Management Lab	2	0	19	6	25	94
BAJMC3507	Cyber Lab	2	0	19	6	25	95
BAJMC3508	Pilot Study	2	0	19	6	25	96

		SEMESTE	CR –VI				
Course	Course Name	Credits		Max	. Mark	s	Page
Code			Th	Pr	IA	Total	No.
BAJMC3609	Training 3	4	0	200	0	200	97
	Months						
BAJMC3610	Current	4	80	0	20	100	98
	Affairs						
BAJMC3611	Film Project	4	0	75	0	75	99
BAJMC3612	Research	4	0	75	0	75	100
	Project						

#### Syllabus for the batch of 2023 to 2026

# BA JOURNALISM AND MASS COMMUNICATION SEMESTER- 1 COURSE CODE: BAJMC-1101 PRINCIPLES OF COMMUNICATION

Credit: 4 Total Marks: 100

Max. Marks: 75 Internal: 25

Time: 3 Hrs. Internal: 25
Mediums: Punjabi/Hindi/English

#### **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 15 objective type questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 15 marks.

**Section B:** This Section will have 10 short answer type questions out of which 8 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 40 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

#### **Objectives**

- 1 To understand human expression and growth has taken many forms over centuries.
- 2 To identify the use of media in providing meaningful information.
- 3 To understand Human communication-nature, process, concept, types and importance.
- 4 To understand the Theories and Models of Communication.
- 5 Understanding the barriers of Communication.

#### **SECTION A**

**FUNDAMENTALS OF COMMUNIACTION:** Meaning and Elements/components of human communication, Concept of Communication, Communication as a Social, Human and Universal process. Seven C's of Communication, Communication- Objectives, Scope and Functions, Effective communication and Barriers

#### **SECTION B**

**PROCESS OF COMMUNICATION:** Transmission of ideas, Facts and Feelings from one person to another- elements of communication process (Sender, message, channel, receiver, encoding, decoding, acting and feedback).

#### **SECTION C**

**FORMS OF COMMUNICATION:** Intra personal Communication, interpersonal communication, group communication, public communication, mass communication, verbal and non verbal communication. Body language, Proxemics, kinesics, Artifacts, Haptics, Facial expressions

#### SECTION D

**THEORIES OF COMMUNICATION:** Hypodermic needle theory, Two step flow theory, Multi step flow theory, Uses and Gratification theory.

**MODELS OF COMMUNICATION:** Aristotle Model, SMR Model, SMCR, Shanon and Weaver Model, Lasswell Model, Dance Model, Gate keeping model.

#### **Books Recommended:**

- 1. Kewal J. Kumar, Mass Communication in India, Jaico Publishing House, 1994
- 2. VirBala Aggarwal, Handbook of Journalism and Mass Communication, Concepts Publishing Company, 2001
- 3. Puneet DhillonMass Communication Abridged, Unistar Pvt. Ltd, 2014
- 4. Seema Hasan, Mass Communication Principles and Concepts, CBS Publishers and Distributers, (2010)

- 1 Students will be able to understand and apply knowledge of human communication and language processes as they occur across various contexts interpersonal, intrapersonal, small group, organizational, media, gender, family, intercultural communication, communication's other from multiple perspectives.
- 2 Students learn about the media as an information provider.
- 3 Students will be able to understand the communication models associated with the study of human communication and apply at least one of those approaches to the analysis and evaluation of human communication.
- 4 Students will learn how to communicate effectively orally and in writing.
- 5 With this course students will learn about the various barriers of Communication.

# Syllabus for the batch of 2023 to 2026

# BA JOURNALISM AND MASS COMMUNICATION SEMESTER- 1 COURSE CODE: BAJMC-1102 REPORTING AND EDITING-I

Credit: 4 Total Marks: 100

Max. Marks: 75 Internal: 25

Time: 3 Hrs. Internal: 25
Mediums: Punjabi/Hindi/English

### **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 15 objective type questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 15 marks.

**Section B:** This Section will have 10 short answer type questions out of which 8 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 40 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

#### **Objectives**

- 1 Defining News and understanding its elements, news sources and different types of news.
- 2 Describing the role of the editor-functions and responsibilities and also editorial freedom and the role of the editor in recent perspective
- 3 Understanding the role of the news editor and its functions, duties and responsibilities.
- 4 Analyzing the duties and qualities of Chief Sub editor and Sub editors
- 5 Identifying the role of the reporter and his/her duties and responsibilities. Various duties responsibilities &qualities of a chief reporter, foreign correspondent, special correspondent, bureau chief, district correspondent.
- 6 Analyzing crime and legal reporting, science and financial reporting.
- Understanding news writing and different structures of news writing (inverted pyramid structure). Intro, lead and language of news writing, objectivity, writing techniques on society, fashion, music and arts, education, employment opportunities, health, environment and financial reporting.
- 8 Analyzing feature and different types of features as a special kind of reporting.

#### **SECTION-A**

News: Definition, Elements, Principles, Sources, News Writing styles, Types of news, Principles of reporting, Functions and qualities of a good reporter

#### **SECTION-B**

Headlines: Principles, types and techniques, Lead and its types

Beats: Crime, courts, health, civil administration, civic society, culture, politics, education.

**SECTION-C** 

Byline, dateline, cutline, Print line, Press note, Feature, column, middle, ear panels, Press Conferences

#### **SECTION-D**

Editing: Nature and need for editing. Principles of editing, Functions of the editor and sub editor, editorial desk, functions of editorial desk, copy editing, preparation of copy for press, style sheets, editing symbols, proof reading and their significance.

#### **Books Recommended:**

- 1. D.S. Mehta, Mass Communication & Journalism in India, Allied Publishers, 1979
- 2. Dalbir Singh, Pattarkari :HunnarTe Kala (Punjabi) . . .
- 3. Asha Sharma, Samachar ParnaliTeSampadana (Punjabi).
- 4. V.S.Gupta, Handbook of Reporting and Communication Skills, Concept Publishing, 2003.
- 5. Parthasarthy Ranga Swamy, Basic Journalism, Macmillan India, 2016
- 6. NormGoldstein, The Associated Press Style Book, 2005

- 1 This course will help students to learn about news types, sources and elements of news. Students also learn the role, functions, responsibilities and duties of the chief editor and Sub-editor.
- 2 Students will be able to understand the reporter's duties, responsibilities, and qualities.
- 3 Students will learn about various kinds of reporting and students learn how to write a news story. With the help of this course students understand how to write on various beats.
- 4 Students will be able to understand feature and their different types

# Syllabus for the batch of 2023 to 2026

# BA JOURNALISM AND MASS COMMUNICATION SEMESTER- 1 COURSE CODE:BAJMC-1103 MEDIA AND POLITICS

Credit: 4 Total Marks: 100

Max. Marks: 75

Time: 3 Hrs. Internal: 25
Mediums: Punjabi/Hindi/English

#### **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 15 objective type questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 15 marks.

**Section B:** This Section will have 10 short answer type questions out of which 8 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 40 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

# **Objectives**

- 1 To describe the functioning and structure of the state, Legislature, Executive and the Judiciary.
- 2 To identify forms of government, coalitions and alliances
- 3 To analyze political issues in the overall context of the Indian Political system
- 4 To describe various tools of political parties their strength and weaknesses.
- 5 Knowledge of election commission, election manifesto, electoral reforms

#### **SECTION A**

Preamble to the Constitution of India, Making of modern India: India's freedom struggle and its impact, 42<sup>nd</sup> Amendment, Role of media in Indian politics

#### **SECTION B**

Indian Politics: Major national and regional parties in India and their changing trend,Impact of media on political system of India: Parliamentary and Legislative reporting, Rajya Sabha Television, LokSabha Television and Sansad TV. Tools of communication for political parties, strength and weakness, propaganda and lobbying, paid news, communication of political parties and media.

#### **SECTION C**

Constitution and Governance: Union Territories, Citizenship, Fundamental rights, duties, directive principles of state policy. Union executive President, Vice President, Prime Minister, Council of Ministers, Cabinet, Legislature, Rajya Sabha, Lok Sabha, functions of parliament. Judiciary- Supreme Court, High Courts and District Courts

#### **SECTION D**

Administrative Set up: Ministries of the government, union territories, local government, municipalities, Panchayats. Election Commission, Election manifestos Electoral reforms, reservation of seats. General elections. UPSC, CIC.

#### **Books Recommended:**

- 1. S.P. Verma, Indian Judicial System, Kanishka Publishers, 2004
- 2. Brij kishore, Introduction to the Constitution of India, Phi Learning Pvt. Ltd, 2019
- 3. MP singh and Himanshu Roy, Indian Political System, Pearson pub.2018
- 4. T. B. Sathyamurthy, State and Nation in Context of Social Change,Oxford University Press 1997
- 5. M. Laxmikanth ,Indian Polity, McGraw Hill Education, 2016

- 1 Students will be able to understand the relation between media and politics with the help of this course students learn about the Functions and structure of state, Legislature, Executive and Judiciary.
- 2 With the help of this course students know about forms of government, coalitions and alliances and they know how to analyze political issues, various tools of political parties strengths and shortcomings.
- 3 Students gain knowledge about election commission, election manifesto, electoral reforms.

#### **B.A.JOURNALISM&MASS COMMUNICATION**

#### (SEMESTER-I)

**COURSE CODE: CS-JMC111** 

#### **Computer Applications for Journalism**

Time:3Hrs. Total Marks: 100 Credits: L(3)+T(1) Theory Marks:75

**Theory Internal Assessment: 25** 

**Instructions for Paper Setters:** 

Note: 1. Medium of Examination is English Language.

2. The paper will consist of three section as follows.

**Section A:** This section will have 15 objective type questions. All are compulsory and carry 1 mark each. Total weightage of this section is **15 marks.** 

**Section B**: This section will have 10 short answer type questions out of which 8 are to be attempted in not more than 250 words. Each question will carries **5 marks**. Total weightage of this section is **40 marks**.

**Section C**: This section comprises 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question will carries **10 marks**. Total weightage of this section is **20 marks**.

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#### **Course Objectives:**

- **1.** To familiarize the various parts of computer.
- 2. To study application of computers in different fields.
- **3.** To recall the evolution of computers through various generation.
- **4.** To acquire the knowledge of working of input and output devices.
- 5. To familiarize with page formatting technique
- **6.** Hands on practice of MS office software.
- **7.** Corel Draw and Photoshop are graphics-based applications widely used for logo designing, brochures, pamphlets, product box packs, designing a visiting card, and for various advertisements and editing jpeg and other image formats related to graphic designing.

#### **UNIT-I**

**Introduction to Computers-** History and Generations of Computers; Types of Computers, Hardware and Software; Digital Technology Keyboard Function, Input and Output Devices, Applications of computer.

MS office and its applications; MS word with features; MS windows ;Excel; MSAccess, Presentation Manager; Important commands, Templates, Steps to create new Template, Spacing, Header and Footer, working with Tables, working with Graphics: inserting pictures, clip art, shapes, charts, screenshots, smart art, merging and splitting cells

#### **UNIT-II**

PageMaker, Interfacing, Working with text, Page set up, Printing; Formatting Techniques; Graphics and Drawings Corel Draw Environment, Working with Objects, Outing, Clipart and Symbols; Control of Object Outlines- Text Creation and Alignment- Bitmap Graphics-Conversions- Graphs- CORELSHOW- Cartoons- Use of colours in publishing concepts, creating a Grid, setting Grid frequency, working with curves: drawing and editing curves, closed curves, editing curve nodes, Bezier curves, artistic media tool.

#### **References:**

- 1. Fundamentals of Computer-P.K.Sinha, BPB Publications (2010)
- 2. Fundamental of Computer-Rajaraman, PHI Publication 6<sup>th</sup> edition (2014)
- 3. Multimedia System–Joph in F.KoegelBulford by Pearson education (2002)
- 4. Computer Graphics-Donald Hearn, Pearson Education 2<sup>nd</sup> edition (2002)
- 5. AdobePhotoshop7-Karlin
- 6. CorelDraw9-Karlin.15 june 1999 by SAMS
- 7. Anshuman Sharma (Fifth edition 2016). A Book of Fundamentals of Information Technology, Lakhanpal Publishers

#### **Course Outcomes:**

At the end of course students will be able to:

CO-1.	Acquire the computer terminology
CO-2.	Gain insight of working of input and output devices.
CO-3.	Develop skills of working with MS-Word, MS-PowerPoint.
CO-4.	Possess the knowledge of importance of operating system in computer.
CO-5.	Understand the concept of page setup and formatting techniques
CO-6.	Work with CorelDraw, tools, boards and fundamental methods and understand
	the strategies of making and controlling vector (plan) articles, shapes and
	variety fill.
CO-7.	Work with imaginative text for the making of logos, marks and any other one-
	page print plan material.

# Syllabus for the batch of 2023 to 2026

# BA JOURNALISM AND MASS COMMUNICATION **SEMESTER-1 COURSE CODE:BAJMC-1104** PRINT MEDIA LAB

L-T-P 00-00-04 Max Marks: 25 Practical: 19

**Internal: 6** 

Credits: 4

#### **Objectives**

- 1. Understanding the importance of editorial and its choice of subjects, arrangement and style
- 2. of presentation.
- 3. Describing the principles of editing, copy testing, processing copies and computer
- 5. Analyzing headlines of news stories and the different types of headlines. The role of
- 6. Computer application.
- 7. Describing page make-up, typography, main type groups with recent changes and
- 8. Development.
- Discussions and analysis of newspapers and magazines.
- Preparing display boards on important news/events/topical issues.
- Camera lens and other accessories.
- Camera shots, angles and movements.
- Photo editing
- Photography for advertising
- Photo-feature
- Field assignment and evaluation
- Newspaper making with PageMaker, Quark, Coral.

- 1. This course provides information to students regarding discussions and analysis of newspapers and magazines.
- 2. With the help of this course students learn about camera shorts and lens etc.
- 3. Students able to understand the photo editing and photo feature.

# Syllabus for the batch of 2023 to 2026

# B.A. JOURNALISM &MASS COMMUNICATION (SEMESTER-I) PRACTICAL CS-JMC112 COMPUTER LAB

Credits: L(0)+T(0)+P(1)

Total Marks: 25

Practical Marks: 19

Practical Internal Assessment: 06

#### **Course Objectives:**

- To familiarize the various parts of computer.
   To recall the evolution of computers through various generation.
  - **3.** To impart the knowledge of operating system and its types.
  - **4.** Hands on practice of MS office software.
  - 5. Corel Draw and Photoshop are graphics-based applications widely used for logo designing, brochures, pamphlets, product box packs, designing a visiting card, and for various advertisements and editing jpeg and other image formats related to graphic designing.
- 1. Word Processing-MSOffice-2000,MSWord,Other word processing programs
- 2. **Page Layout:** Adobe Page Maker, MS Publisher, Quark Xpress
- 3. **Graphics:** Adobe Illustrator, Classic Art Techniques, Adobe Photoshop, CorelDraw, Design for presentations, Macro Media freehand, MS PowerPoint, Web Graphics with Adobe Photoshop, Web Graphics with Macro Media fireworks
- 4. Scanning printed images, Editing photographs, Transferring photographs to pages.
- 5. Formattingtype/font.Selectingbackgrounds.Usingcolors.Creatingtables.Workingwithi mages.Usingframes.

#### **Course Outcomes:**

At the end of course students will be able to:

CO-1.	Acquire the computer terminology
CO-2.	Gain insight of working of input and output devices.
CO-3.	Develop skills of working with MS-Word, MS-PowerPoint.
CO-4.	Possess the knowledge of importance of operating system in

	computer.
CO-5.	Understand the concept of storing of data in memory and its types.

#### Changed

# Syllabus for the batch of 2023 to 2026 SEMESTER-I COMMUNICATION SKILLS IN ENGLISH BAJMC COURSE CODE:BCSE-1122

L-T-P 2- 1-1 May Marks:

Max. Marks: 100

Time: 3 Hours Theory: 60 Practical: 15

Credits: 4

**Internal Assessment: 25** 

#### **Suggested Pattern of Question Paper:**

The question paper will be divided into two sections. Section A will consist of Twelve (12) questions of One(1) mark each. Section B will consist of six questions of Eight (8) marks each. There will be internal choice wherever possible.

#### Section A

1. Do as directed

Articles, Conjunctions and Prepositions (12X1=12 Marks)

#### **Section B**

- 1. Reading Skills: Reading Tactics and strategies; Reading purposes–kinds of purposes; Reading for direct meanings.
- 2. Comprehension questions of an unseen passage
- 3. Personal letter and Official/Business letters
- 4. Writing notices/agenda/minutes for public circulation on topics of professional interest.
- 5. Writing resume or converting a biographical note into resume
- 6. Translation from English to Vernacular (Punjabi/ Hindi) (Isolated Sentences) (6X8=48 Marks)

#### **Course Objectives:**

- I: To develop competence in written communication.
- II: To inculcate innovative and critical thinking among the students.
- III: To enable them to grasp the application of communication theories.
- IV: To acquire knowledge of the latest technology related to communication skills.
- V: To provide knowledge of multifarious opportunities in the field of this programme.

#### **Course Contents:**

1. Reading Skills: Reading tactics and strategies; Reading purposes—kinds of purposes and associated comprehension; Reading for direct meanings; Reading for understanding concepts,

details, coherence, logical progression and meanings of phrases/ expressions.

#### **Activities:**

- a) Active reading of passages on general topics
- b) Reading newspaper, articles, editorials etc.
- c) Short questions based on content and development of ideas of a given paragraph.
- **2. Writing Skills**: Guidelines for effective writing; writing styles for application, resume, personal letter, official/ business letter, memo, notices etc.

#### **Activities:**

- a) Personal and business letters.
- b) Converting a biographical note into a sequenced resume.
- c) Writing notices for circulation/boards.
- d) Making notes of given passage with headings and sub-headings
- e) Writing newspaper reports based on given heading.

#### **Recommended Books:**

- 1. Oxford Guide to Effective Writing and Speaking by John Seely.
- 2. The Written Word by Vandana R Singh, Oxford University Press.
- 3. Murphy's English Grammar (by Raymond Murphy) CUP.

#### **Course Outcomes:**

The completion of this course enables students to:

- 1. Identify common errors in language and rectify them.
- 2. Develop and expand writing skills through controlled and guided activities.
- 3. Develop coherence, cohesion and competence in written discourse through intelligible pronunciation.
- 4. Develop the ability to handle the interview process confidently and learn the subtle nuances of an effective group discourse.
- 5. Communicate contextually in specific and professional situations with courtesy.

#### PRACTICAL (Marks: 15)

#### **Course Contents:-**

- 1. Reading dialogues (5 Marks)
- 2. Rapid reading (5 Marks)
- 3. Project File (5 Marks)

# Syllabus for the batch of 2023 to 2026

#### BA JOURNALISM AND MASS COMMUNICATION

#### Semester-I

Compulsory Course lwzmI pMjwbI

#### Credit& Marks Distribution, Eligibility and Pre-Requisites of the Course

Eccure Tutorial Tractical Theory	course
	(if any)
pMjwbi 4 3 1 0 73 23 3 Hours pass in any	Studied Punjabi up to 10th Standard

#### kors dw audyS Course Objective

- ividAwrQIAW ivc swihqk rucIAW pYdw krnw[
- Awlocnwqmk rucIAW ivksq krnw[
- mwq BwSw dI smJ f ivksq krnw[

#### pwT-kRm nqIjy Course Outcomes (COs)

- aus ivc swihq rucIAW ivksq hoxgIAW[
- aus ivc swihq isrjxw dI sµBwvnw vDyqI[
- aus ivc iksy vI ivSy dw gihn AiDAYn krn dw boD hovygw[
- auh pMjwbI BwSw dy inkws qy ivkws bwry iqAwn hwsl krnqy

#### AMk-vMf Aqy pRIiKAk leI hdwieqW

islybs dy cwr Bwg hn pr pRSn-p`qr dy pMj Bwg hoxgy[ pihly Bwg ivc 1.5-1.5 (fyF-fyF) AMk dy Aiq-sMKyp (Objective Type)10 pRSn pu`Cy jwxgy jo ik swry islybs ivcoN hoxgy[ islybs dy bwkI cwr BwgW ivc 02-02 lyK numw pRSn pu`Cy jwxgy[ hryk Bwg ivcoN 01-01 pRSn krnw lwzmI hovygw[ hryk pRSn dy brwbr 15 AMk hoxgy[pypr sY~tr jykr cwhy qW pRSnW dI vMf A`goN v`D qoN v`D cwr aup-pRSnW ivc kr skdw hY[ not:ieMtrnl AsY~smYNt 25 AMkW dI hY[ ies pypr dy ku`l AMk 75+25=100 hn[

#### pwT-kRm

#### Bwg-pihlw

swihq dy rMg, fw. mihl isMG (sMpw.), rvI swihq pRkwSn, AMimRqsr[
Bwg pihlw - kivqw Aqy khwxI, fw.mihl isMG Aqy fw. Awqm rMDwvw (sih
sMpw.)

(kivqw Bwg ivcoN pRsMg sihq ivAwiKAw/ivSw-vsqU[ khwxI Bwg ivcoN swr/ivSw-vsqU)

#### Bwg-dUjw

pMjwb dy mhwn klwkwr (sMpw. blvMq gwrgI)
gurU nwnk dyv XUnIvristI, AMimRqsr[
(AMimRqw Syrig`l qoN BweI smuMd isMG qk)
(ivSw-vsqU/swr/nwiek ibMb)

# Bwg-qIjw

- (a) pYrHw rcnw (iqMnW ivcoN iek)
- (A) pYrHw pVH ky pRSnW dy au¤qr

## Bwg-cOQw

- (a) BwSw vMngIAW: BwSw dw tkswlI rŪp, BwSw Aqy aup-BwSw ivclw AMqr, pMjwbIaup-BwSwvW dy pCwx-icMnH[
- (A) pMjwbI BwSw: inkws qy ivkws[

# Syllabus for the batch of 2023 to 2026 **BA JOURNALISM AND MASS COMMUNICATION**

#### **Semester-I**

Compulsory Course muFlI pMjwbI

(In Lieu of Compulsory Punjabi)

#### Credit & Marks Distribution, Eligibility and Pre-Requisites of the Course

Course title &Code	Credits	Credit distribution			Total Marks 100		Time Allowed in Exam	Eligibility criteria	Pre- requisite of the course
		Lecture	Tutorial	Practical	Theory	Internal Assessment			(if any)
muFlI pMjwbI	4	3	1	0	75	25	3 Hours	Class 12th pass in any	NOT Studied Punjabi up to 10th Standard
BPBI-1102								stream	

#### kors dw audyS Course Objective

- ividAwrQI nMU gurmuKI ilpI qoN jwxU krwauxw[
- ividAwrQI nUM Su`D pMjwbI pVHnwilKxw isKwauxw[
- pMjwbI BwSw dIAW ivAwkrnk bwrIkIAW qoN jwxU krwauxw[
- Su`D sMcwr nUM ivksq krnw[

#### pwT-kRm nqIjy Course Outcomes (COs)

- ividAwrQI pMjwbI BwSw Aqy gurmuKI ilpI dI isKlweI ivc muhwrq hwsl krngy[
- pMjwbI BwSw ivc muhwrnI, lgW-mwqrW, svr Aqy ivAMjn A`KrW dI pCwx Aqy vrqoN sMbMDI smJ ivkisq hovyqI[
- pMjwbI Sbd-joVW dI jwxkwrI hwsl krky auh Su`D pMjwbI ilKx-pVHn dy smr`Q hoxgy[
- auh pMjwbI BwSw dy Su`D rUpW dI jwxkwrI hwsl krngy[

#### AMk-vMf Aqy pRIiKAk leI hdwieqW

islybs dy cwr Bwg hn pr pRSn-p`qr dy pMj Bwg hoxgy[ pihly Bwg ivc 01-01 AMk dy Aiq-sMKyp au~qr vwly(Objective Type) 11 pRSn pu`Cy jwxgy jo ik swry islybs ivcoN hoxgy[ pRSn p`qr dy dUsry Bwg ivc, islybs dy pihly Bwg ivcoN iqMn pRSn pu`Cy jwxgy[ ijMnW ivcoN koeI do pRSn h`l krny hoxgy[ hryk pRSn dy brwbr 8-8 AMk hoxgy[ iesy qrHW pRSn p`qr dy qIsry Bwg ivc iqMn pRSn pu`Cy jwxgy ijMnW ivcoN do pRSn h`l krny hoxgy[ hryk pRSn dy brwbr 8-8 AMk hoxgy[ Bwg cOQy ivc pMj pRSn pu`Cy jwxgy[ ijMnW ivcoN cwr pRSn h`l krny hoxgy[ hryk pRSn dy brwbr 4-4 AMk hoxgy[ Bwg pMjvyN ivc ds pRSn pu`Cy jwxgy[ ijMnW ivcoN 8 pRSn krny lwzmI hoxgy[ hr pRSn dy 2-2 AMk hoxgy[

not:ieMtrnl AsY~smYNt 25 AMkW dI hY[ ies pypr dy ku`l AMk 75+25=100 hn[

# pwT-kRm Bwg-pihlw

- (a) pMjwbI BwSw qy gurmuKI ilpI:
   nwmkrx qy sMKyp jwx-pCwx: gurmuKI vrxmwlw, A`Kr kRm, svr vwhk
   (a, A, e), lgW-mwqrW, pYr ivc ibMdI vwly vrn, pYr ivc pYx
   vwly vrn, ibMdI, it`pI, A`Dk
- (A) isKlweI qy AiBAws

#### Bwg-dUjw

gurmuKI AwrQogrwPI Aqy aucwrn:

svr, ivAMjn: muFlI jwx-pCwx Aqy aucwrn, muhwrnI, lgW-mwqrW dI pCwx

#### Bwg-qIjw

pMjwbI Sbd-joV: mukqw (do A`KrW vwly Sbd, iqMn A`KrW vwly Sbd), ishwrI vwly Sbd, ibhwrI vwly Sbd, AONkV vwly Sbd, dulYNkV vwly Sbd, lW vwly Sbd, dulwvW vwly Sbd, hoVy vwly Sbd, knOVy vwly Sbd, lgwKr (ibMdI, it`pI, A`Dk) vwly Sbd

Bwg-cOQw

Suæ`D-ASu`D Sbd

# Syllabus for the batch of 2023 to 2026

# BA JOURNALISM AND MASS COMMUNICATION SEMESTER-I

# PUNJAB HISTORY & CULTURE(From Earliest Times to C 320 BC) (Special Paper in lieu of Punjabi compulsory) (For those students who are not domicile of Punjab)

**Course Code: BPHC-1104** 

Credit: 04 L- T- P

03-01-0

Total Marks:100

Theory:75

**InternalAssessment:25** 

#### **Instructions for the Paper Setters:**

Question paper should consist of two sections—Section A and Section B. The paper setter must ensure that questions in Section—A do not cover more than on epoint, and questions in Section—B should cover at least 50 percent of the theme.

**Section–A:** The examiner will set 15 objective type questions out of which the candidate shall attempt any 10 questions, each carrying 1½ marks. Thetotalweightageofthissectionwillbe15marks. Answer to each question should be in approximately one to two sentences.

**Section–B:** The examiner will set 8 questions, two from each Unit. The candidate will attempt 4 questions selecting one from each Unit in about 1000 words. Each question will carry 15 marks. The total weightage of this section will be 60 marks.

Note: The examiner is to set the question paper in two languages: English & Hindi.

Course Objectives: The main objective of this course is to educate the history and culture of the Ancient Punjab to the students who are not domicile of the Punjab. It aims to familiarize these students with the physical features of ancient Punjab and its impact on its history and culture. It also provides them information about the different sources to construct the history and culture of the ancientPunjab. The course intends to provide knowledge of social, economic, religious life of the Harappan civilization, Indo-Aryans, teachings and impact of Jainism and Buddhism in the Punjab.

#### **Unit-I**

- 1. Physical features of the Punjab and impact on history.
- 2. Sources of the ancient history of Punjab.

#### **Unit-II**

- 3. Harappan Civilization: Town planning; social, economic and religious life of the Indus Valley People.
- 4. The Indo-Aryans: Original home and settlement in Punjab.

#### **Unit-III**

- 5. Social, Religious and Economic life during Rig Vedic Age.
- 6. Social, Religious and Economic life during later Vedic Age.

## **Unit-IV**

- 7. Teachings and impact of Buddhism.
- 8. Jainism in the Punjab.

## **Suggested Readings:-**

L.Joshi(ed), *HistoryandCultureofthePunjab*, Art-I, Patiala, 1989(3rdedition)

L.M.JoshiandFaujaSingh(ed), *HistoryofPunjab*, Vol. I, Patiala1977.

Budha Parkash, Glimpses of Ancient Punjab, Patiala, 1983.

B.N.Sharma, Lifein Northern India, Delhi. 1966.

## **Course Outcomes:**

# On Completing the Course, the Students will be able to:

- **CO-1** Learn the history and culture of the Ancient Punjab.
- **CO-2** Study the physical features of ancient Punjab.
- **CO-3** Understand about the sources of the history of the Punjab.
- **CO-4** Analyse the social, economic, religious life of the Harappan civilization and Vedic-Aryans.
- **CO-5** Learn the teachings and impact of Jainism and Buddhism in the Punjab.

# Syllabus for the batch of 2023 to 2026

# BA JOURNALISM AND MASS COMMUNICATION SEMESTER-I

#### **Course Code: ZDA111**

# Course Title-Drug Abuse: Problem, Management and Prevention PROBLEMOF DRUG ABUSE

(Compulsory for all Under Graduate Classes)

Credit hrs./wk.:2 Max. Marks: 50

# **Instructions for the Paper Setters:**

Time: 3 Hours

- 1) There will be a total of 9 questions of which 5 are to be attempted.
- 2) Question 1 is compulsory and having 10 short answer type questions (1 mark each).
- 3) The remaining 8 questions (10 marks each) shall include 2 questions from each unit. Candidates shall be required to attempt 4 questions, one from each unit. Preferably, the question should not be split into more than two sub-parts.

#### **Course Objectives- The course aims to:**

	objectives The course time to:
CO-1.	Generate the awareness against drug abuse.
CO-2.	Describe a variety of models and theories of addiction and other problems related to
	substance abuse.
CO-3.	Describe the behavioral, psychological, physical health and social impact of
	psychoactive substances.
CO-4.	Provideculturallyrelevantformalandinformaleducationprogramsthatraiseawareness and
	support for substance abuse prevention and there cover process.
CO-5.	Describe fact or that increase like lihood for an individual, community or group to beat
	risk of substance use disorders.

#### UNIT-I

## Meaning of Drug Abuse

Meaning of drug abuse

Nature and Extent of Drug Abuse: State and National Scenario

#### **UNIT-II**

### Consequences of Drug Abuse for

Individual: Education, Employment, Income.

Family : Violence. Society : Crime.

Nation : Law and Order problem.

#### **UNIT-III**

#### Management of Drug Abuse

Medical Management: Medication for treatment of different types of drug abuses. Medication to reduce withdrawal effects.

#### **UNIT-IV**

- Psychiatric Management: Counseling, Behavioral and Cognitive therapy.
- Social Management: Family, Group therapy and Environmental Intervention.

#### **References:**

- 1. Ahuja, Ram (2003), Social Problems in India, Rawat Publication, Jaipur.
- 2. Extent, Pattern and Trend of Drug Use in India, Ministry of Social Justice and Empowerment, Government of India, 2004.
- 3. Inciardi, J.A. 1981. The Drug Crime Connection. Beverly Hills: Sage Publications. 23
- 4. Jasjit Kaur Randhawa & Samreet Randhawa, "Drug Abuse-Problem, Management & Prevention", KLS, ISBN No. 978-81-936570-6-5, (2018).
- 5. Jasjit Kaur Randhawa & Samreet Randhawa, "Drug Abuse Problem, Management & Prevention", KLS, ISBN No. 978-81-936570-8-9, (2019).
- 6. Jasjit Kaur Randhawa & Samreet Randhawa, "voZrI d[otos'A^(BPky'oh) ;wZf;nk, gqpzXB ns/o'eEkw", KLS, ISBN No. 978-81-936570-7-1, (2018).
- 7. Jasjit Kaur Randhawa, "Drug Abuse -Management & Prevention", KLS, ISBN No. 978-93-81278-80-2, (2018).
- 8. Kapoor. T. (1985) Drug epidemic among Indian Youth, New Delhi: Mittal Pub.
- 9. Modi, Ishwar and Modi, Shalini (1997) Drugs: Addiction and Prevention, Jaipur: Rawat Publication.
- 10. National Household Survey of Alcohol and Drug abuse. (2003) New Delhi, Clinical Epidemiological Unit, All India Institute of Medical Sciences, 2004.
- 11. Rama Gandotra & Jasjit Kaur Randhawa, "voZrI d[otos'A^(BPky'oh) gqpzXB ns/ o'eEkw", KLS, ISBN No. 978-93-81278-87-1, (2018).
- 12. Sain, Bhim 1991, Drug Addiction Alcoholism, Smoking obscenity New Delhi: Mittal Publications.
- 13. Sandhu, Ranvinder Singh, 2009, Drug Addiction in Punjab: A Sociological Study. Amritsar. Guru Nanak Dev University.
- 14. Singh, C. P. 2000. Alcohol and Dependence among Industrial Workers: Delhi: Shipra.
- 15. Sussman, S and Ames, S.L. (2008). Drug Abuse: Concepts, Prevention and Cessation, Cambridge University Press.
- 16. World Drug Report 2010, United Nations office of Drug and Crime.
- 17. World Drug Report 2011, United Nations office of Drug and Crime.

#### **CourseOutcomes:**

#### Thestudents will be able:

CO-1.	To describe issues of cultural identity, ethnic background, age and gender in prevention,
	treatment and recovery.
CO-2.	To describe warning sign, symptoms, and the course of substance use disorders.
CO-3.	To describe principles and philosophy of prevention, treatment and recovery.
CO-4.	To describe current and evidenced- based approaches practiced in the field of drug
	addiction.

# Syllabus for the batch of 2023 to 2026

# BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-II) COUSE CODE: BAJMC-1205 PRESS LAWS AND MEDIA ETHICS

Credit: 4 Total Marks: 100

Max. Marks: 75

Time: 3 Hrs. Internal: 25
Mediums: Punjabi/Hindi/English

#### **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 15 objective type questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 15 marks.

**Section B:** This Section will have 10 short answer type questions out of which 8 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 40 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

#### **Objectives**

- 1. To make students familiar with the history of Indian press laws.
- 2. To make them understand the law of defamation.
- 3. To make them understand the difference between right to information and official secrets act.
- 4. Students will be able to know about social responsibility and ethics of press.
- 5. To make them understand about copyright act.

#### **SECTION A**

Brief History of Press laws in India, Article-19 (1) (a) and freedom of press. Press, Law, Society and Democracy. Constitutional safeguards to freedom of press.

#### **SECTION B**

Press commissions and their recommendations. PCI, Law of defamation, Contempt of court, Press council act

#### **SECTION C**

Official secrets act, Right to information, Copyright act, working journalist act

#### **SECTION D**

Social responsibility of press, Ethics, self regulation and freedom of expression, Prasar Bharti Code of conduct, Cyber laws: cyber security

#### **Books Recommended:**

- 1. Dr. (Justice)Durga Das Basu, Law of the Press, Prentice Hall of India Pvt. Ltd., New Delhi.
- 2. Kewal J. Kumar, Mass Communication in India, Jaico Publishing House, 1994
- 3. VirBalaAggarwal,Handbook Of Journalism and Mass Communication, ConceptsPublishing Company, 2001
- 4. Seema Hasan Mass Communication Principles and Concepts, , CBS Publishers and Distributers,  $2010\,$
- 5. Dr. Vartika Nanda, Media Laws and Ethics, Kanishka Pub, New Delhi, 2018

- 1. Students will bge able to define the fundamental rights enjoyed by the citizens of India the fundamental principles of mass media law
- 2. Students will define the essential features of media laws of India
- 3. Students will know about defamation law and its types
- 4. Demonstrate an understanding of the privileges under freedom of speech and expression and also reasonable restrictions imposed on it by the students.

Syllabus for the batch of 2023 to 2026

# **BA JOURNALISM AND MASS COMMUNICATION** (SEMESTER-II) **COURSE CODE: BAJMC-1206** HISTORY OF PRINT MEDIA

Credit: 4 **Total Marks: 100** 

Max. Marks: 75

Time: 3 Hrs. **Internal: 25** 

Mediums: Punjabi/Hindi/English

## **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 15 objective type questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 15 marks.

**Section B:** This Section will have 10 short answer type questions out of which 8 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 40 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

#### **Objectives**

- 1. Describing invention and development of paper and printing, history of Indian journalism.
- 2. Understanding of history of language newspapers.
- 3. Role of print media in Indian independence.
- 4. Understanding of History of Punjabi journalism.
- 5. Basic understanding of Times of India, the Hindu, the Tribune and Indian express.

#### **SECTION A**

Invention and Development of Paper and Printing, History of Indian Journalism: Origin of Print Media in India, Role of James Augustus Hickey, James Silk Buckingham, Raja Ram Mohan Roy and Mahatma Gandhi, Role of print media in Indian independence

#### **SECTION B**

Vernacular Press Act, History of Language Newspapers, Amrit Bazar Patrika, Bombay Samachar, Jansatta, Amar Ujala, Punjabi Kesari, Navbharat Times, Dainik Jagran, Dainik Bhaskar

#### SECTION C

History of Punjabi Journalism: Gadar, 'Shaheed' Ajit, Nawazamana, Jagbani, Punjabi Tribune.

Role and Contribution: Dyal Singh Majithia, Gurbaksh Singh Preetlari, Sadhu Singh Hamdard, Jagjit Singh Anand.

#### **SECTION D**

The Times of India, The Hindu, The Tribune, Indian Express, News agencies: PTI, UNI, AFP, Bhasha, Reuters, UNIVARTA.

#### **Books Recommended:**

- 1. R. Parthasarthy, Journalism in India, Sterling Publishers Pvt. Ltd, 1989
- 2. M. Chalapathi Rau, The Press in India by, Allied Publishers, 1968
- 3. D.S. Mehta, Mass Communication & Journalism in India, Allied Publishers, 1979
- 4. Punjabi PatarkariNikas Vikas TeSamasiavan, Sandhu & Johal (ed.), Publication Bureau, Punjabi University, Patiala ,1999
- 5. Dr. Narider Singh Kapoor, PunjabiPatkarita Da Vikas, LokgeetParkashan, 201
- 6. Kewal J. Kumar, Mass Communication in India, Jaico Publishing House, 1994

- 1. To understand role played by the pioneers of journalism by the students
- 2. To understand the role and contribution of pioneers of Punjabi journalism by the students.
- 3. Students will understand the role of print media in Indian independence.

Syllabus for the batch of 2023 to 2026

# BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-II) COURSE CODE:BAJMC-1207 MASS COMMUNICATION CONCEPTS AND PROCESSES

.Credit: 4 Total Marks: 100 Max. Marks: 75 Time: 3 Hrs. Internal: 25

Mediums: Punjabi/Hindi/English

#### **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 15 objective type questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 15 marks.

**Section B:** This Section will have 10 short answer type questions out of which 8 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 40 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

#### **Objectives**

- 1. Apply critical thinking skills to the understanding of mass media.
- 2. Display an understanding of the historical, ethical and current legal framework in which mass communication has evolved in a global society.
- 3. Develop and use original content for different media formats, including written, visual, radio, internet, apps.
- 4. Demonstrate an understanding of mass media communication values including timeliness, impact, and storytelling ability as portrayed in written, visual and spoken formats.
- 5. Demonstrate usage of mass media writing and speaking skills necessary in a multimedia environment

#### **SECTIONA**

Mass Communication: Meaning and Definitions, Characteristics and Features, Scope and concept of mass communication; Mass culture, Mass communication and other forms of communication: interface between intra personal and Mass communication, new media as a tool of mass communication

#### **SECTION B**

Functions of mass communication: persuade, inform, educate, and entertain other functions and impact. Theories of mass communication: Authoritarian theory, libertarian theory, social responsibility theory, soviet communist workers theory.

#### **SECTION C**

Tools of mass communication: newspapers, magazines, radio, TV and Films, Social Media Advertising, Public Relations. Traditional and folk media

#### **SECTIOND**

Internet: e-paper, online paper, blogs, micro blogs and other social networking sites. Importance of body language, gestures, facial expressions, Kinesics

#### **Books Recommended:**

- 1. Dr. Baldev Raj Gupta, Mass Communication & Development
- 2. I.P.Tiwari, Communication Technology & Development
- 3. Kewal J. Kumar, Mass Communication in India, Jaico Publishing House, 1994
- 5. Jacques Hermabon& Kumar Shahani Cinema& Television
- 6. D S Mehta Mass Communication Journalism in India
- 7. SubirGhosh, Mass Media Today
- 8. Narayana Menon, The Communication Revolution
- 9. Vir Bala Aggarwal, Handbook Of Journalism and Mass Communication, Concepts Publishing Company, 2001

- 1. Students will understand the process of communication, including different forms, levels and barriers.
- 2. Students will have Knowledge about communication models and its application
- 3. Understanding Media Systems and Communication Theories by the students.
- 4. Understanding of various tools of mass communication by the students

#### No Change

Time: 3 Hrs.

#### Syllabus for the batch of 2023 to 2026

### BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-II) COURSE CODE:BAJMC1208 DESIGN AND GRAPHICS

Credit: 4 Total Marks: 100

Max. Marks: 75 Internal: 25

Mediums: Punjabi/Hindi/English

Mediums: Punjabi/Hindi/English

#### **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 15 objective type questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 15 marks.

**Section B:** This Section will have 10 short answer type questions out of which 8 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 40 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

#### **Objectives**

- 1. To understand the concept of design and graphics
- 2. To understand the importance of visualization in design.
- 3. To understand the principles of video editing. Adobe premiere pro.
- 4. To understand the methods of Printing Press, Letterpress, cylinder, Rotary etc.
- 5. To understand the type composition, Lino, Mono, Ludlow, Photo.

#### **SECTION A**

Elements of Design and Graphics, Visualization, Convergence. Divergence-Conceptualizations, Functions and significance.

#### **SECTION B**

Basic elements and principles of Graphics, Design Lay-Out and Production; Type Face families-kinds-Principles of Good Typography; Spacing- measurement-Point System, Type Composition- Manual-Mechanical-Lino- Mono-Ludlow-Photo

#### **SECTION C**

DTP, use of computer software, Use of multimedia, Printing methods-letterpress, cylinder, rotary, Gravure-Screen, Offset, Plate making, Types of papers

#### **SECTION D**

Basics of Adobe Premier Video Editing Principles, Applications related to Editing; Android enable Apps, Color Theory

#### **Books Recommended:**

- 1. Ved Parkash Gandhi, Mass Communication, Animation and multimedia, Kaniska Publishers, 2015
- 2. Shaughnessy Adrian, How to be a Graphic Designer, Laurence King Publishing, 2010
- 3. Ellen Lupton, Thinking with Type, Princeton Architectural Press, 2010
- 4. Robert Bringhurst, The Elements of Typographic Style, Hartley & Marks Publishers, 1992
- 5. Shaughnessy Adrian, Graphic Design: A User's Manual, Laurence King Publishing, 2009

- 1. Students will demonstrate an understanding of design principles by applying design theory and process from an artistic perspective;
- 2. Understanding of adobe premiere video editing principles by the students.
- 3. Students will learn the usage of multimedia and various printing methods.

#### No Change

#### Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-II) COURSE CODE:BAJMC-1209 COMMUNICATION LAB

Credits: 4

Max Marks: 25 Practical: 19 Internal: 6

#### **Objectives**

- 1. To enhance the communication skills of students.
- 2. To uplift the confidence of students while speaking in front of masses.
- 3. To make them understand about non-verbal communication.
- 4. To make them prepare to speak in front of camera.
- 5. To improve the body language of students.
- Micro Communication Lab on Communication Dynamics Simplicity and Complexity
- Has the message been received
- Use of emphasis
- Formality
- Humour
- Emotion
- Staying in control
- 2. Communication skills/Perception
- Speaking
- Listening
- Writing
- Reading
- 3. Verbal communication
- Verbal language
- Public speaking
- 4. Non-Verbal Communication
- Body movement
- Eye movement
- Silence
- Sign language
- 5. Each student will prepare and present six minutes presentation on the given topic.

- Face the camera
- Record and pre-listen/ pre-view
- Pre-review
- This exercise will be repeated three times

- 1. To help students to understand the micro communication lab on communication dynamics.
- 2. Enable students learn various communication skills
- 3. Make students prepare for the presentation skills.

#### No Change

#### Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-II) COURSE CODE:BAJMC-1210 DESIGN AND GRAPHICS LAB

Credits: 4

Max Marks: 25 Practical: 19 Internal: 6

#### **Objectives**

- 1. To enhance the video editing skills.
- 2. To uplift the knowledge about designing layout and illustration.
- 3. To make them understand about design of layout for various magazine and newspapers.
- 4. To enhance the designing skills for pamphlets, folders, flash cards etc.
- 5. To make them understand the importance of visualization.
- Visualization
- Designing, layout and illustrations
- Graphic designing exercises.
- Composition.
- Designing of layout for various magazines/newspapers.
- Designing of cover pages
- Designing pamphlets, folders, flash cards, flip charts.
- Such other exercises as the faculty Incharge may deem fit
- Evaluation of all such assignments
- Visit to printing press of various kinds.
- Video editing

- 1. To understand picture composition by the students.
- 2. To make students learn about designing of various magazines and newspapers.
- 3. To make students learn about video editing.

# Syllabus for the batch of 2023 to 2026 Session 2023-26 SEMESTER-II COMMUNICATION SKILLS IN ENGLISH BAJMC COURSE CODE:BCSE-1222

L-T-P

Credits: 4 2- 1-1

Time: 3 Hours

Max. Marks: 100
Theory: 60

Practical: 15

**Internal Assessment: 25** 

#### **Suggested Pattern of Question Paper:**

The question paper will be divided into two sections. Section A will consist of Twelve (12) questions of One(1) mark each. Section B will consist of Six questions of Eight (8) marks each. There will be internal choice wherever possible.

#### Section A

1. Do as directed Tenses and Change of voice

(12X1=12Marks)

#### Section B

- 1. **Listening Skills**: Barriers to listening; effective listening skills; feedback skills.
- 2. **Speaking and Conversational Skills:** Components of a meaningful and easy conversation; understanding the cue and making appropriate responses; forms of polite speech; asking and providing information on general topics.
- 3. Drafting of a short speech on a given topic.
- 4. Transcoding (given dialogue to prose or given prose to dialogue).
- 5. Taking notes on a speech/lecture/telephonic conversations.
- 6. Translation from Vernacular (Punjabi/ Hindi) to English (Paragraph) (6X8=48 Marks)

#### **Course Objectives:**

- I: To develop competence in oral and visual communication.
- II: To inculcate innovative and critical thinking among the students.
- III: To enable them to grasp the application of communication theories.
- IV: To acquire knowledge of the latest technology related to communication skills.
- V: To provide knowledge of multifarious opportunities in the field of this programme.

#### **Course Contents:**

**1. Listening Skills:** Barriers to listening; effective listening skills; feedback skills, attending telephone calls; note taking.

#### **Activities:**

- a) Listening exercises Listening to conversation, speech/ lecture and taking notes.
- 2. Speaking and Conversational Skills: Components of a meaningful and easy conversation; understanding the cue and making appropriate responses; forms of polite speech; asking and providing information on general topics, situation based Conversation in English; essentials of Spoken English

#### **Activities:**

- a) Conversation; dialogue and speech
- b) Oral description or explanation of a common object, situation or concept.
- c) Interviews and group discussion

#### **Recommended Books:**

- 1. Oxford Guide to Effective Writing and Speaking by John Seely.
- 2. The Written Word by Vandana R Singh, Oxford University Press
  - 3. Murphy's English Grammar (by Raymond Murphy) CUP

#### **Course Outcomes:**

The completion of this course enables students to:

- 1. Identify common errors in language and rectify them.
- 2. Develop and expand Oral skills through controlled and guided activities.
- 3. Develop coherence, cohesion and competence in oral discourse through intelligible pronunciation.
- 4. Develop the ability to handle the interview process confidently and learn the subtle nuances of an effective group discourse.
- 5. Communicate contextually in specific and professional situations with courtesy.

#### PRACTICAL (Marks: 15)

#### **Course Contents:-**

- 1. Oral Presentation. (5 Marks)
- 2. Group Discussion. (5 Marks)
- 3. Mock Interview (5 Marks)

#### Syllabus for the batch of 2023 to 2026

#### BA JOURNALISM AND MASS COMMUNICATION

#### **Semester-II**

Compulsory Course lwzmI pMjwbI

#### Credit& Marks Distribution, Eligibility and Pre-Requisites of the Course

Course title & Code	Credits	Cr	Credit distribution		Total Marks 100		Time Allowed in Exam	Eligibility criteria	Pre- requisite of the
		Lecture	Tutorial	Practical	Theory	Internal Assessment			course (if any)
lwzmI pMjwbI BHPB-1201	4	3	1	0	75	25	3 Hours	Class 12th pass in any stream	

#### kors dw audyS Course Objective

- ividAwrQIAW ivc swihqk rucIAW pYdw krnw[
- Awlocnwqmk rucIAW f ivksq krnw[
- ividAwrQI nMU d&qrI Aqy GrylU ic`TI p`qr qoN jwxU krvwauxw[
- BwSweI igAwn ivc vwDw krnw[

#### pwT-kRm nqIjy Course Outcomes (COs)

- aus AMdr swihqk rucIAW pRPuil~q hoxgIAW[
- aus AMdr swihq isrjxw dI sµBwvnw vDygI[
- ividAwrQI ic`TI-p`qr dI ilKx SYlI qoN jwxU hovyqw[
- auh BwSweI bxqr qoN jwxU hovyqw[

#### AMk-vMf Aqy pRIiKAk leI hdwieqW

islybs dy cwr Bwg hn pr pRSn-p`qr dy pMj Bwg hoxgy[ pihly Bwg ivc 1.5-1.5 (fyF-fyF) AMk dy Aiq-sMKyp (Objective Type)10 pRSn pu`Cy jwxgy jo ik swry islybs ivcoN hoxgy[ islybs dy bwkI cwr BwgW ivc 02-02 lyK numw pRSn pu`Cy jwxgy[ hryk Bwg ivcoN 01-01 pRSn krnw lwzmI hovygw[ hryk pRSn dy brwbr 15 AMk hoxgy[pypr sY~tr jykr cwhy qW pRSnW dI vMf A`goN v`D qoN v`D cwr aup-pRSnW ivc kr skdw hY[ not:ieMtrnl AsY~smYNt 25 AMkW dI hY[ ies pvpr dv ku`l AMk

not:ieMtrnl AsY~smYNt 25 AMkW dI hY[ ies pypr dy ku`l AMk
75+25=100 hn[

### pwT-kRm Bwg-pihlw

swihq dy rMg, fw. mihl isMG (sMpw.), rvI swihq pRkwSn, AMimRqsr[

Bwg dUjw - vwrqk Aqy ryKw-ic`qr, fw. primMdr isMG, fw. BuipMdr isMG Aqy fw.kuldIp isMG iF`loN (sih sMpw.)

(vwrqk Bwg ivcoN swr/ivSw-vsqU[ ryKw-ic`qr Bwg ivcoN swr/nwiek
ibMb)

#### Bwg-dUjw

pMjwb dy mhwn klwkwr (sMpw. blvMq gwrgI)
gurU nwnk dyv XUnIvristI, AMimRqsr[
 (sqIS gujrwl qoN suirMdr kOr qk)
 (ivSw-vsqU/swr/nwiek ibMb)

#### Bwg-qIjw

- (a) d&qrI ic`TI p`qr
- (A) muhwvry Aqy AKwx

#### Bwg-cOQw

- (a) Sbd-bxqr Aqy Sbd-rcnw pirBwSw Aqy mu`Fly sMklp
- (A) Sbd-SRyxIAW

#### Syllabus for the batch of 2023 to 2026

#### BA JOURNALISM AND MASS COMMUNICATION

#### **Semester-II**

Compulsory Course muFlI pMjwbI

(In Lieu of Compulsory Punjabi)

#### Credit & Marks Distribution, Eligibility and Pre-Requisites of the Course

Course title & Code	Credits	Credit distribution		ion	Total Marks 100		Time Allowe d in	Eligibilit y criteria	Pre- requisi te of
		Lecture	Tutorial	Practical	Theor y	Internal Assessmen t	Exam		the course (if any)
muFlI pMjwbI BPBI-1202	4	3	1	0	75	25	3 Hours	Class 12th pass in any stream	

#### kors dw audyS Course Objective

- ividAwrQI AMdr Sbd bxqr dI smJ ivksq krnw[
- ividAwrQI nMU Sbd pRkwr bwry jwxkwrI pRdwn krnw[
- pMjwbI BwSw dy ivAwkrnk pRbMD sMbMDI igAwn krwauxw[
- isKlweI qy AiBAws duAwrw pMjwbI Sbd BMfwr vDwauxw[

#### pwT-kRm nqIjy Course Outcomes (COs)

- auh pMjwbI Sbd-bxqr dI jwxkwrI hwsl krky BwSweI igAwn nUM ivkisq krngy[
- pMjwbI Sbd-rcnw sMbMDI muhwrq hwsl krngy[
- ividAwrQI SbdW dIAW iBMn-iBMn iksmW qoN jwxU hovygw[
- ividAwrQIAW 'c in`q vrqoN dI pMjwbI SbdwvlI BMfwr 'c vwDw hovygw[

#### AMk-vMf Aqy pRIiKAk leI hdwieqW

islybs dy cwr Bwg hn pr pRSn-p`qr dy pMj Bwg hoxgy[ pihly Bwg ivc 01-01 AMk dy Aiq-sMKyp au~qr vwly(Objective Type) 11 pRSn pu`Cy jwxgy jo ik swry islybs ivcoN hoxgy[ pRSn p`qr dy dUsry Bwg ivc, islybs dy pihly Bwg ivcoN iqMn pRSn pu`Cy jwxgy[ ijMnW ivcoN koeI do pRSn h`l krny hoxgy[ hryk pRSn dy brwbr 8-8 AMk hoxgy[ iesy qrHW pRSn p`qr dy qIsry Bwg ivc iqMn pRSn pu`Cy jwxgy ijMnW ivcoN do pRSn h`l krny hoxgy[ hryk pRSn dy brwbr 8-8 AMk hoxgy[ Bwg cOQy ivc pMj pRSn pu`Cy jwxgy[ ijMnW ivcoN cwr pRSn h`l krny hoxgy[ hryk pRSn dy brwbr 4-4 AMk hoxgy[ Bwg pMjvyN ivc iqMn pRSn pu`Cy jwxgy[ ijMnW ivcoN do pRSn krny lwzmI hoxgy[ hryk pRSn dy brwbr 8-8 AMk hoxgy[

not:ieMtrnl AsY~smYNt 25 AMkW dI hY[ ies pypr dy ku`l AMk
75+25=100 hn[

#### pwT-kRm Bwg-pihlw

pMjwbI Sbd-bxqr:

DwqU, vDyqr (Agyqr, mDyqr, ipCyqr), pMjwbI koSgq Sbd Agy ivAwkrnk Sbd

#### Bwg-dUjw

pMjwbI Sbd-pRkwr:

- (a) sMXukq Sbd, smwsI Sbd, dojwqI Sbd, dohry/duhrukqI Sbd Aqy imSrq Sbd
  - (A) isKlweI qy AiBAws

#### Bwg-qIjw

pMjwbI Sbd-rcnw:

iek-vcn/bhu-vcn, ilMg-puilMg, bhuArQk Sbd, smwnArQk Sbd, bhuqy SbdW leI iek Sbd, Sbd ju`t, ivroDArQk Sbd, smnwmI Sbd

#### Bwg-cOQw

in`q vrqoN dI pMjwbI SbdwvlI

Kwx-pIx, swkwdwrI, ru`qW, mhIinAW, igxqI, mOsm, bjæwr, vpwr, DMidAW nwl sMbMiDq

#### Syllabus for the batch of 2023 to 2026

### BA JOURNALISM AND MASS COMMUNICATION SEMESTER-II

Course Code: BPHC-1204

### PUNJAB HISTORY & CULTURE (C321 BC TO 1000A.D.) (Special Paper in lieu of Punjabi compulsory) (For those students who are not domicile Punjab)

Credits: 04 L- T- P

03-01-0

**Time:3Hours** 

#### **Instructions for the Paper Setters:**

Question paper should consist of two sections—Section A and Section B. The paper setter must ensure that questions in Section—A do not cover more than one point, and questions in Section—B should cover at least 50 percent of the theme.

**Section–A:** The examiner will set 15 objective type questions out of which the candidate shall attempt any 10 questions, each carrying 1½ marks. The total weightage of this section will be 15 marks. Answer to each question should be in approximately one to two sentences.

**Section–B:** The examiner will set 8 questions, two from each Unit. The candidate will attempt 4 questions selecting one from each Unit in about 1000 words. Each question will carry 15 marks. The total weightage of this section will be 60 marks.

*Note: The examiner is to set the question paper in two languages: English & Hindi.* 

Course Objectives: The main objective of this course is to educate the students who are not domicile of the Punjab about the history and culture of the Ancient Punjab. It is to provide them knowledge about the social, economic, religious, cultural and political life of the people of the Punjab during the rule of various dynasties such as The Mauryans, The Khushans, TheGuptas,The Vardhanas and other ancient ruling dynasties of the period under study.

#### Unit-I

- 1. The Punjab under Chandragupta Maurya and Ashoka.
- 2. The Kushans and their Contribution to the Punjab.

#### Unit-II

- 3. The Punjab under the Gupta Emperors.
- 4. The Punjab under the Vardhana Emperors

#### **Unit-III**

- 5. Political Developments 7<sup>th</sup> Centuryto1000A.D.
- 6. Socio-cultural History of Punjab from 7<sup>th</sup> Centuryto1000A.D.

#### **Unit-IV**

- 7. Development of languages and Literature.
- 8. Development of art & Architecture.

#### **Suggested Readings:-**

L. Joshi (ed.), History and Culture of the Punjab, Part-I, Patiala, 1989 (3rdedition).

L.M. JoshiandFaujaSingh(ed), *HistoryofPunjab*, Vol.I, Patiala 1977.

Budha Parkash, Glimpses of Ancient Punjab, Patiala, 1983.

B.N.Sharma, LifeinNorthernIndia, Delhi. 1966.

#### **Course Outcomes:**

#### On completing the course, the students will be able to:

- **CO-1**Understand the history and culture of the Punjab in Ancient Period.
- CO-2Analyse social, economic, religious, cultural and political life of Ancient Indian dynasties.
- **CO-3** Study about the political developments from 7<sup>th</sup> century to 1000AD.
- **CO-4**Understand socio-cultural history of the Punjab from 7<sup>th</sup> century to 1000 AD.
- CO-5 Analyse language, literature, art and architecture of Ancient Punjab.

#### Syllabus for the batch of 2023 to 2026

### BA JOURNALISM AND MASS COMMUNICATION SEMESTER-II

#### Course Code: ZDA121 CourseTitle-DRUGABUSE:PROBLEM MANAGEMENT AND PREVENTION DRUGABUSE: MANAGEMENT AND PREVENTION (Compulsory for all Under Graduate Classes)

Credit hrs/wk.: 2

Time: 3 Hours Max.

Marks: 50

#### **Instructions for the Paper Setters:**

- 1) There will be a total of 9 questions of which 5 are to be attempted.
- 2) Question 1 is compulsory and having 10 short answer type questions (1 mark each).
- 3) The remaining 8 questions (10 marks each) shall include 2 questions from each unit. Candidates shall be required to attempt 4 questions, one from each unit. Preferably, the question should not be split into more than two sub-parts.

#### **Course Objectives:**

The course aim is to

CO-1.	Describe the role of family in the prevention of drug abuse.
CO-2.	Describe the role of school and teachers in the prevention of drug abuse.
CO-3.	Emphasize the role of media and educational and awareness program.
CO-4.	Provide know how about various legislation and Acts against drug abuse.

#### **UNIT-I**

#### • Prevention of Drug abuse

Role of family: Parent child relationship, Family support, Supervision, Shaping values, Active Scrutiny.

#### **UNIT-II**

- School: Counseling, Teacher as role-model.
- Parent-teacher-Health Professional Coordination, Random testing on students.

#### **UNIT-III**

#### Controlling Drug Abuse

Media: Restraint on advertisements of drugs, advertisements on bad effects of drugs, Publicity and media, Campaigns against drug abuse, Educational and awareness program

#### **UNIT-IV**

 Legislation: NDPS act, Statutory warnings, Policing of Borders, Checking Supply/Smuggling of Drugs, Strict enforcement of laws, Time bound trials.

#### **References:**

- 1. Extent, Pattern and Trend of Drug Use in India, Ministry of Social Justice and Empowerment, Government of India, 2004.
- 2. Gandotra, R. and Randhawa, J.K. 2018. voZrI d[otos'A (BPky'oh) gqpzXB ns o'eEkw. Kasturi Lal & Sons, Educational Publishers, Amritsar- Jalandhar.
- 3. Inciardi, J.A. 1981. The Drug Crime Connection. Beverly Hills: Sage Publications.
- 4. Modi, Ishwar and Modi, Shalini (1997) Drugs: Addiction and Prevention, Jaipur: Rawat Publication.
- 5.Randhawa, J.K. and Randhawa, Samreet 2018. Drug Abuse-Management and Prevention. Kasturi Lal & Sons, Educational Publishers, Amritsar- Jalandhar.
- 6. Sain, Bhim 1991, Drug Addiction Alcoholism, Smoking obscenity New Delhi: Mittal Publications.
- 7. Sandhu, Ranvinder Singh, 2009, Drug Addiction in Punjab: A Sociological Study. Amritsar: Guru Nanak Dev University.
- 8. Singh, C. P. 2000. Alcohol and Dependence among Industrial Workers: Delhi: Shipra.
- 9. World Drug Report 2011, United Nations office of Drug and Crime.
- 10. World Drug Report 2010, United Nations office of Drug and Crime

#### **Course Outcomes:**

The students will be able to:

CO-1.	Understand the importance of family and its role in drug abuse prevention.		
CO-2.	Understand the role of support system especially in schools and inter-relationships		
	Between students, parents and teachers.		
CO-3.	Understand impact of media on substance abuse prevention.		
CO-4.	Understand the role of awareness drives, campaigns etc. in drug abuse management.		
CO-5	Learn about the Legislations and Acts governing drug trafficking and Abuse in India.		

#### Syllabus for the batch of 2023 to 2026

### BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-III) COURSE CODE: BAJMC2301 PHOTO JOURNALISM

Credit: 4 Total Marks: 100

Max. Marks: 75 Internal: 25

Time: 3 Hrs. Internal: 25
Mediums: Punjabi/Hindi/English

#### **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 15 objective type questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 15 marks.

**Section B:** This Section will have 10 short answer type questions out of which 8 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 40 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

#### **Objectives**

- 1 To make them understand the camera components such as shutter speed, aperture etc.
- 2 To make them know about types of shots, angles and movements.
- 3 Students will be able to understand the difference between depth of field and depth of focus.
- 4 Students will be able to know about essentials of good photography.
- 5 To make them understand about types of camera.

#### **SECTION A**

Types of Shots, Angles, Movements, Essentials of Good Photography – Framing, Light Control, Rule of Thirds, Depth of Field, Depth of Focus.

#### **SECTION B**

Types of Cameras – Pinhole, SLR, TLR, DSLR, Large Format, Polaroid. Types of Lenses – Normal, Zoom, Telephoto, Wide Angle, Fish Eye, Difference between Mirror and Mirrorless Camera

#### **SECTION C**

Camera Components – Shutter Speed, Aperture, Focal Length, Photo Editing Techniques of Cropping, Editing, Composition

#### SECTION D

Ethical Aspects of Photo Journalism, Qualities of a Good Photo Journalist, Essentials of a press photography, Tips and tricks of Adobe Photoshop.

#### **Books Recommended:**

- 1. Herbert Zettl, Television Production Handbook, Michael Rosenberg Pub, Canada. 2012
- 2. Kenneth Koper, Photojournalism, Focal Press, Boston. 1996,
- 3. Seema Hasan, Mass Communication Principles and Concepts, CBS Publishers and Distributers, 2010
- 4. Martin Keene, Practical Photojournalism: A Professional Guide, Focal Press, Boston. 1993
- 5. Chris Gatcum dk, The beginner's Photography Guide, DK; Revised. 2016

- 1. Students will be able to understand the camera, its various components, different types of shots, angles and movements.
- 2. With the help of this course students know the difference between depth of field and depth of focus
- 3. Students gain knowledge about different types of cameras and what are the requirement for good photography.

Time: 3 Hrs.

#### Syllabus for the batch of 2023 to 2026

### BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-III) COURSE CODE: BAJMC2302 REPORTING AND EDITING II

Credit: 4 Total Marks: 100

Max. Marks: 75 Internal: 25

Mediums: Punjabi/Hindi/English

#### **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 15 objective type questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 15 marks.

**Section B:** This Section will have 10 short answer type questions out of which 8 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 40 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

#### **Objectives**

- 1 To understand the importance and functions of news bureau.
- 2 To understand the difference between various types of reporting such as interpretative, investigative, yellow journalism etc.
- 3 To understand the purpose and structure of Op-ed.
- 4 To make them understand the difference between columns, feature and letters to editors
- 5 To enhance the knowledge about writing film reviews, book reviews.

#### **SECTION A**

News Bureau: Functions of news bureau, special beats like embassies, ministries, public sector Undertakings, National headquarters of political parties

#### **SECTION B**

Reporting: Interpretative, investigative, advocacy, Yellow Journalism, Herd Journalism, covering Sports, science and technology, economics and commerce

#### **SECTION C**

Editorial & Op-ed Page: structure and purpose, Editorial and middle, special articles, columns and Letters to editor, Specialized Writing/Editing: Supplements, pullouts, features, interviews, news Analysis, backgrounders

#### **SECTION D**

Columnist, Syndicate Writers, Difference between broadsheet, tabloid, magazine City Reporting Room, Wire Services

#### **Books recommended:**

- 1. K.M.Shrivastava, News reporting and editing.. Sterling Publishers Pvt. Ltd.1987
- 2. D.S.Mehta, Mass Communication and Journalism in India. Allied Publishers Ltd., New Delhi.1996
- 3. V.S. Gupta, Handbook of Reporting and Communication skills. Concept publishing Company. 1989
- 4. Kewal J. Kumar, Mass Communication in India, Jaico Publishing House, 1994
- 5. VirBala Aggarwal, Handbook Of Journalism and Mass Communication, Concepts Publishing Company, 2001

- 1 Students will be able to understand the importance and functions of news bureau.
- 2 With the help of this course students know the difference between various types of reporting, difference between columns, feature and letters to editors
- 3 This course will help students to learn about purpose and structure of Op-ed.
- 4 Students will learn that how to write reviews of films and books.

#### Syllabus for the batch of 2023 to 2026

### BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-III) COURSE CODE: BAJMC2303 BROADCASTING IN INDIA: POLICIES AND PRINCIPLES

Credit: 4 Total Marks: 100
Max. Marks: 75
Time: 3 Hrs. Internal: 25

#### **Instructions for the paper Setters**

Mediums: Punjabi/Hindi/English

Note: The paper will consist of three Sections as follows.

**Section A:** This Section will have 15 objective type questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 15 marks.

**Section B:** This Section will have 10 short answer type questions out of which 8 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 40 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

#### **Objectives**

- 1 To make students understand about how radio act as a mass medium its strengths and weaknesses
- 2 Understanding of history of broadcasting and various radio broadcasting systems.
- 3 Radio's role in nation building, public broadcast and commercialization.
- 4 Knowledge of Prasar Bharti and relevance of radio.
- 5 Various media policies.

#### **SECTION A**

Radio as a Mass Medium: Strength and weaknesses, Characteristics and edge over other media, History of Broadcasting, Radio Broadcasting Systems- MW, SW, FM, AM Internet Radio, Satellite Radio, Community Radio

#### **SECTION B**

Importance of pronunciation and vocabulary, Studio, Microphones, Recording, Transmitter, Education turned Entertainment, Editing radio programme: Basics of Adobe Audition, Sound Forge

#### **SECTION C**

Radio's role in Nation building, Public broadcast and Commercialization, AIR Code, Commercial Code, News objective, Guidelines for Election Broadcast

#### **SECTION D**

Privatization and Autonomy, Prasar Bharti, Relevance of Radio and Media Policy.

#### **Books recommended:**

- 1.Kaushalendra Saran Singh, History of Broadcasting in India Policies and Principles, kaniska Publication, New Delhi.
- 2. Kewal J. Kumar, Mass Communication in India, Jaico Publishing House, 1994
- 3. VirBalaAggarwal, Handbookof Journalism and Mass Communication, Concepts Publishing Company, 2001
- 4. Puneet Dhillon, Mass Communication Abridged, Unistar Pvt. Ltd, 2014
- 5. Seema Hasan, Mass Communication Principles and Concepts, CBS Publishers and Distributers 2010

- 1 With the help of this course students know how radio act as a mass medium its strengths and weaknesses.
- 2 Students will be able to understand the history of broadcasting and various radio broadcasting systems.
- 3 This Course will teach students the role of radio in nation building, commercialization and public broadcast.
- 4 Students gain knowledge about various media policies ,Prasar Bharti and other relevance of radio.

#### Syllabus for the batch of 2023 to 2026

### BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-III) COURSE CODE: BAJMC2304 NEWS FEATURE WRITING

Credit: 4 Total Marks: 100
Max. Marks: 75
Time: 3 Hrs. Internal: 25

Mediums: Punjabi/Hindi/English

#### **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 15 objective type questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 15 marks.

**Section B:** This Section will have 10 short answer type questions out of which 8 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 40 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

#### **Objectives**

- 1 To make students understand about feature, news feature and how to write a feature.
- 2 Understanding of structure of feature, writing feature from facts to narratives.
- 3 Understanding of primary and secondary sources of information.
- 4 How to research for writing a feature article.
- 5 Describing various kinds of features in detail.

#### **SECTION A**

Defining a feature: What is feature? Difference between Feature and News Report (Compare with examples). Writing the features: Gathering and organizing information; Structure: Title, body, Writing a feature from facts to narratives; Originality and Literary Quality, Developing focus Elements of Feature, Tools and Techniques of Writing.

#### **SECTION B**

Discuss Research: Looking for Ideas, Primary and Secondary Sources of Information, Use of Library, Newspapers, Magazines and Other Reference Material as resources, News Feature Syndicates.

#### **SECTION C**

Kinds of features: Middle, Interview, Utility, Human Interest Story, News Feature, Color Stories, Reviews, Analysis. Sidebars: Fact box, Chronology, Backgrounder.

#### **SECTION D**

Kinds of Features: Personality Profiles, Professional Profiles, Seasonal Stories,

Enterprise Stories, Saturation Feature Stories. Fly on the wall/Behind the Scenes, Testimony, Vox Pop/ Expert Views/ Opinion Poll, Bright.

.

#### **Books recommended:**

- 1. Craig M. Allen, 'News is People', Surject Publications. 2005
- 2. K.M Shrivastava, 'News Reporting and Editing, Sterling Publishers Private Limited. 1987
- 3. Kewal J. Kumar, Mass Communication in India, Jaico Publishing House, 1994
- 4. VirBala Aggarwal, Handbook of Journalism and Mass Communication, Concepts Publishing Company, 2001

- 1. This course will help students to understand feature, news feature and how to write a feature, they also gain knowledge regarding structure of feature, writing feature from facts to narratives.
- 2. With the help of this course student learn about primary and secondary sources of information.
- 3. Students gain knowledge about various types of features.
- 4. Students will be able to understand that how to research for writing a feature article

#### Syllabus for the batch of 2023 to 2026

### BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-III) COURSE CODE: BAJMC2305 DEVELOPMENT COMMUNICATION

Credit: 4 Total Marks: 100
Max. Marks: 75
Time: 3 Hrs. Internal: 25

Mediums: Punjabi/Hindi/English

#### **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 15 objective type questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 15 marks.

**Section B:** This Section will have 10 short answer type questions out of which 8 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 40 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

#### **Objectives**

- 1. Understanding different approaches to development, its problems and issues
- 2. Knowledge about characteristics of developing societies and finding gaps between developed and developing societies
- 3. Knowledge about meaning, concept, definition about several paradigms
- 4. Understanding the role of developmental and rural extension agencies in development
- 5. Students will be able to describe use of different media in development communication.

#### **SECTION A**

Development- Concept and Process, Definition and Meaning, Concept of development: Historical background in India, Concept in Third World Context, Models of development: Eastern, Western and Gandhian Model, Priority areas in development in India, Process of development

#### **SECTION B**

Development and Communication-Concepts and Theories, Development: a bottom-up approach Communication: a trickle-down approach Development Communication, Four Approaches, Effects of Communication on development and Vice versa Development Communication, Concept, significance of development communication, Roadblocks, future of development communication

#### **SECTION C**

Media and Development , Mass Media as tool for development; Media as partner in development and Problems with use of media for development , Creativity in media

presentation of development issues, Role and performance record of each medium-Print, Radio and TV in Indian context.

#### **SECTION D**

Development Issues and Concepts –Sustainability, Poverty Reduction, Participation, Human Development, Social Relation (Inequality), Environmental Protection, Structural Adjustment, Institutional Development

#### **Books recommended:**

- 1.Bernard Berelson, NationalProgrammes in Family Planning: Communication Development Administration, Basic Books, 1969.
- 2. AlamChalkels, A Manual of Development Journalism, Vikas Publication, 1970.
- 3. Prof. R. Sinha &Gavdi, Communication& Rural Change, Asian Mass Communication &Information Center, 1976
- 4. B. Kupu SwamyCommunication & Social Development in India, Sterling Publishers 1976
- 5. Uma Narula, Development Communication, Har Anand Publications Pvt. Ltd,1999
- 6. DR.MitaRajpura, Development communication, Cyber Tech Publications, 2017

- 1. Students will learn about different approaches to development and what are the barriers and issues in development they also know about the characteristics of developing societies and find gaps between developed and developing societies.
- 2. Students will be able to understand the paradigms and its various types.
- 3. This Course will teach students the role of developmental and rural extension agencies in development.
- 4. Students will be able to gain knowledge about use of different media in development communication.

#### No Change

Syllabus for the batch of 2023 to 2026

### BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-III)

B.A./B.Sc. (Biotech., Food Sci., Comp. Sci., Eco., FD., IT., Med., Non Med.)/B.Sc. (Hons.-Physics, Chemistry, Maths)/B.B.A./B.C.A./B.Com./B.Com. (Hons.)/BJMC/BA Social Sciences/BA (Hons.) Punjabi, BA (Hons.) English, B.Voc (Food Processing, Theatre and Stage Craft, Software Development, Textile Design & Apparel Tech)

Course code: ESL-221
Course Title: ENVIRONMENTAL STUDIES-I (COMPULSORY)

Credit Hours (Per Week): 2

Total

**Hours** : 30

Maximum Marks: 50 Marks

**Instructions for Paper Setters:** The question paper will consist of three sections. Candidate will be required to attempt all the sections. Each unit of the syllabus should be given equal weightage of marks. Paper to be set in English, Punjabi and Hindi.

**Section–A:** (16 Marks): It will consist of five short answer type questions. Candidates will be required to attempt four questions, each question carrying four marks. Answer to any of the questions should not exceed two pages.

**Section–B:** (24 Marks): It will consist of five questions. Candidates will be required to attempt four questions, each question carrying six marks. Answer to any of the questions should not exceed four pages.

**Section–C:** (10 Marks): It will consist of two questions. Candidate will be required to attempt one question (carrying ten marks) only. Answer to the question should not exceed 5 pages.

#### **Course Objectives**

CO-	The main goal of Environmental studies is to create the						
1	environmental awareness to create a safe, green and sustainable						
	environment.						
CO-	To make students aware about the importance of ecosystem, types						
2	of ecosystem, energy flow in an ecosystem, ecological succession,						
	food chain and food web.						
CO-	To make students aware of water conservation, global warming,						
3	consumerism and waste products. and, also about the						
	environmental protection acts.						
CO-	Role of National Service Scheme (NSS). Health and hygiene.						
4							

#### Unit-I

#### The Multidisciplinary Nature of Environmental Studies:

- Definition, scope & its importance.
- Need for public awareness.

#### **Natural Resources:**

- Natural resources and associated problems:
  - a) Forest Resources: Use of over exploitation, deforestation, case studies. Timber extraction, mining, dams and their effects on forests and tribal people.
  - **b)** Water Resources: Use and over-utilization of surface and ground water, floods, drought, conflicts over water, dams-benefits and problems.
  - **c) Mineral Resources**: Use and exploitation, environmental effects of extracting and using mineral resources, case studies.
  - **d)** Food Resources: World food problems, change caused by agriculture and overgrazing, effects or modern agriculture, fertilizer-pesticide problem, salinity, case studies.
  - e) **Energy Resources**: Growing of energy needs, renewable and non-renewable energy resources, use of alternate energy sources, case studies.
- 1. **f) Land Resources**: Land as a resource, land degradation, soil erosion and desertification. Role of an individual in conservation of natural resources. Equitable use of resources for sustainable lifestyles.

#### **Unit-II**

#### **Ecosystem:**

- Concept of an ecosystem.
- Structure and function of an ecosystem.
- Producers, consumers and decomposers.
- Energy flow in the ecosystem.
- Ecological succession.
- Food chains, food webs and ecological pyramids.

Introduction, types, characteristic features, structure and function of the following ecosystems:

- a. Forest ecosystem
- b. Grassland ecosystem
- c. Desert ecosystem
- d. Aquatic ecosystems (ponds, streams, lakes, rivers, oceans, estuaries)

#### **Unit-III**

#### **Social Issues and Environment:**

From unsustainable to sustainable development.

Urban problems related to energy.

Water conservation, rain water harvesting, watershed management.

Resettlement and rehabilitation of people; its problems and concerns. Case studies.

Environmental ethics: Issues and possible solutions.

Climate change, global warming, acid rain, ozone layer depletion, nuclear accidents and holocause. Case studies.

Wasteland reclamation.

Consumerism and waste products.

**Environmental Protection Act:** 

- ➤ Air (prevention and Control of Pollution) Act.
- ➤ Water (prevention and Control of Pollution) Act.
- ➤ Wildlife Protection Act.
- Forest Conservation Act.

Issues involved in enforcement of environmental legislation.

Public awareness.

#### **Unit-IV**

#### **National Service Scheme**

- Introduction and Basic Concepts of NSS: History, philosophy, aims & objectives of NSS; Emblem, flag, motto, song, badge etc.; Organizational structure, roles and responsibilities of various NSS functionaries.
- **Health, Hygiene & Sanitation:** Definition, needs and scope of health education; Food and Nutrition; Safe drinking water, water borne diseases and sanitation (Swachh Bharat Abhiyan); National Health Programme; Reproductive health.

#### **References/Books:**

- 1. Agarwal, K. C. 2001. Environmental Biology, Nidhi Publications Ltd. Bikaner.
- 2. Bharucha, E. 2005. Textbook of Environmental Studies, Universities Press, Hyderabad.
- 3. Down to Earth, Centre for Science and Environment, New Delhi.
- 4. Jadhav, H. & Bhosale, V. M. 1995. Environmental Protection and Laws. Himalaya Pub.
- 5. Joseph, K. and Nagendran, R. 2004. Essentials of Environmental Studies, Pearson Education (Singapore) Pte. Ltd., Delhi.
- 6. Kaushik, A. & Kaushik, C. P. 2004. Perspective in Environmental Studies, New Age International (P) Ltd, New Delhi.
- 7. Miller, T. G. Jr. 2000. Environmental Science, Wadsworth Publishing Co.
- 8. Sharma, P. D. 2005. Ecology and Environment, Rastogi Publications, Meerut.
- 9. Booklet on Safe Driving. Sukhmani Society (Suvidha Centre), District Court Complex,

Amritsar

10. Kanta, S., 2012. Essentials of Environmental Studies, ABS Publications, Jalandhar.

#### **Course Outcomes**

CO-	To learn about the sustainable environment.
1	
CO-	To gain the knowledge ecosystem and its functioning.
2	
CO-	To know about the water conservation programs like rain water
3	harvesting and water shedding. and, to gain knowledge of
	environmental (air, water and pollution) protections acts.
CO-	To know about the role and importance of NSS- a volunteer
4	organization, in making up a better environment and to maintain
	better health and hygiene.

#### Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-III) COURSE CODE: BAJMC2306 REPORTING AND EDITING LAB

Max Marks: 25
Credits: 2
Practical: 19
Internal: 6

#### **Objectives**

- 1. Understanding Parliament, State Legislature and coverage of their proceedings.
- 2. To learn how to write book reviews, film reviews, TV programmes, theatre performances.
- 3. Re-writing the copies of stringers, editing political and foreign copy.
- 4. To understand the basics of Page maker.
- 5. To understand the reporting for different media.
- Exercises in bureau beats-political, diplomatic
- Visit to Parliament, State Legislature and coverage of their proceedings
- Assignments of covering sports events, business reporting
- Writing book reviews, film reviews, TV programmes, theatre performances
- Re-writing the copies of stringers, editing political and foreign copy.
- Basics of Page maker
- Writing/editing features, interviews, news analysis, backgrounders, articles, editorials and columns.
- Reporting for different beats
- Voxpop
- Reporting for different media

#### **Objectives**

- 1. This course also sets once mind in terms of news one can become chief in news editor ,one can become a reporter based on various types of reporting.
- 2. It helps to understand the exact meaning of how we can differentiate between columns, features, communication.
- 3. It will helps us to know how we can use language and hw one can write letter to editors.

#### Changed

#### Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-III) COURSE CODE: BAJMC2307 PHOTOGRAPHY LAB

Max Marks: 25
Credits:2
Practical: 19
Internal: 6

#### **Objectives**

- 1. To enhance the photography skills of students.
- 2. To make them prepare to handle DSLR camera.
- 3. Students will be able to take various kinds of camera shots.
- 4. Students will be able to make themselves perfect in camera composition.
- 5. Students will be able to judge the correct lighting while doing photography.
- Types of Shots
- Use of Lights, Role of Thirds, Depth of Field.
- Use of Lens: Normal, Zoom, Telephoto, Wide Angle, Fish Eye
- Camera Components Shutter Speed, Aperture, Focal Length.
- Tips and tricks of Adobe Photoshop
- Visit for outdoor photography assignments
- Composition for photography
- Different genres of Photography

- 1. Students will be able to understand the camera, its various components, different types of shots, angles and movements.
- 2. With the help of this course students know the difference between depth of field and depth of focus.
- 3. Students gain knowledge about different types of cameras and what are the requirement for good photography.

#### Syllabus for the batch of 2023 to 2026

### BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-III) COURSE CODE: BAJMC2308 FEATURE WRITING LAB

Credits: 2 Max Marks: 25
Practical: 19
Internal: 6

#### **Objectives**

- 1. To introduce a writing process that carries a story from concept to publication.
- 2. To introduce tools for finding and framing interesting features.
- 3. To sharpen skills at focusing stories along a single, clearly articulated theme.
- 4. To evaluate the importance of background in establishing the context, focus and sources of soundly reported stories.
- 5. To analyze the connection between strong information and strong writing.
- 6. To evaluate the varied types of such information in feature writing.
- 7. To introduce and practice skills of interviewing for story as well as facts.
- Types of Features (Overview): Discuss various feature stories published in Newspapers.
- Writing Features/Articles: Developing Features in the Classroom. Converting an Idea into a topic and writing a complete feature based on the topic.
- Exploring Primary and Secondary Sources of Information, use of library and other reference materials
- Collecting Feature Clippings, Magazines, Gathering and Organizing
- Developing focus themes and news pegs.

- 1. This course will help students to understand feature, news feature and how to write a feature, they also gain knowledge regarding structure of feature, writing feature from facts to narratives.
- 2. With the help of this course student learn about primary and secondary sources of information.
- 3. Students gain knowledge about various types of features.
- 4. Students will be able to understand that how to research for writing a feature article

#### Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-IV) COURSE CODE: BAJMC2409 MEDIA: BUSINESS COMMUNICATION

Credit: 4 Total Marks: 100

Max. Marks: 75

Time: 3 Hrs. Internal: 25
Mediums: Punjabi/Hindi/English

#### **Instructions for the paper Setters**

Note: The paper will consist of three Sections as follows.

**Section A:** This Section will have 15 objective type questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 15 marks.

**Section B:** This Section will have 10 short answer type questions out of which 8 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 40 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

#### **Objectives**

- 1. To provide basic and emerging concepts and principles in relation to better decision-making in business Communication.
- 2. To provide knowledge about various barriers to business communication.
- 3. To understand the various business correspondences used in media organizations.
- 4. To make students understand various business letters used in media organizations and conflict management.
- 5. To identify various forms of business communication and to make students understand cross-cultural communication.

#### **SECTION A**

Meaning, Role, Functions, Importance and essentials of Communication in Business Organizations, Process of Business Communication, Barriers to effective communication, Communication Models

#### **SECTION B**

Classification of Communication- Formal and Informal, Personal, Inter-personal, Group and Mass Vertical and Horizontal, Upward and Downward, One-way and Two-way, Verbal and Non –verbal

#### **SECTION C**

Business Correspondence in Media Organization, Principles of Letter Writing, Types of Business Letters – Sales letters, Requests, Response Letters, Complaint Letters, Adjustment letters, Inquiry appeals, Resume Writing, Report Writing

#### **SECTION D**

Understanding - Proxemics, Kinesics, Cross Cultural Communication, Importance of Dressing, Manners and Etiquettes in Business Communication. Importance of Communication in: Negotiation, Conflict Management

#### **Books recommended:**

- 1. Kewal J. Kumar, Mass Communication in India, Jaico Publishing House, 1994
- 2. VirBalaAggarwal, HandbookOf Journalism and Mass Communication, Concepts Publishing Company, (2001
- 3. Seema Hasan, Mass Communication Principles and Concepts, CBS Publishers and Distributers, 2010
- 4. Denis McQuail's 'Mass Communication Theory', Sage Publication, 2010.
- 5. C.S Rayudu 'Communication', Himalaya Publishing House, 2016.

- 1. Students will acquire knowledge of business communication and its principles in relation to better decision-making in business Communication.
- 2. This course will teach them about various problems are generated during communication.
- 3. They also know about various business correspondences used in media organizations.
- 4. Students will be able to understand various business letters used in media organizations and conflict management.
- 5. With the help of this course they know about various forms of business communication and also know about cross cultural communication.

#### Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-IV) COURSE CODE: BAJMC2410 PROGRAMME FORMATS: RADIO AND TV

Credits:4 Total Marks: 100

Max.Marks: 75
Internal: 25

Time:3Hrs. Internal: 25
Mediums: Punjabi/Hindi/English

#### **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 15 objective type questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 15 marks.

**Section B:** This Section will have 10 short answer type questions out of which 8 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 40 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

#### **Objectives**

- 1. Writing for Radio: Radio Talk, News, Slogans, Interview.
- 2. Understanding Concept of Good Presentation.
- 3. Understanding the medium and scope of Television.
- 4. Learning Programme Production, Packaging for a channel, Packaging Stories.
- 5. Managing and performing Reporting, Interview, Reportage, Live Shows.

#### **SECTION A**

Writing for Radio: Writing for the ear, Spoken word, Radio Talk, News, Slogans, Interview and Discussion, Feature and Documentary, Drama and Serial, Music Programmes, Outside Broadcast (OB), Commentary, Voice Cast, Vox Pop, Phone In, Radio Bridge, Chat Show.

#### **SECTION B**

Concept of Good Presentation: Link Announcement Radio Commercial- Types, Copy Writing. and Continuity Presentation, News Reading, Pronunciation, Use of silence, Voice Culture.

#### **SECTION C**

Keeping Rapport with the Listener, Presenting Music Programmes, Forming a personality for the programme/station. Programme objectivity, Information.

#### **SECTION D**

Entertainment and Television: Understanding the medium and scope, writing for visuals, Piece to Camera, point, Intimacy with listener, knowing the target, Channel Identity, Special audience. Presentation, Reporting, Interview, Reportage, Live Shows, Anchoring a Show, Programme Production, Packaging for a channel, Packaging Stories.

#### **Books recommended:**

- 1. Herbert Zettle, 'Television Productions Handbook+ Workbook', Wadsworth Cenage Learning. 2002
- 2. Dr. Nagendra, 'History of Radio and Programme Production, KanishaPublishers, 2016
- 3. Vartika Nanda 'Radio Journalism in India', Kanishka Publishers and Distributers. 2017
- 4.K.M Shrivastva, 'Radio and TV Journalism' Sterling Publishers Private Limited. 19893.
- 5. Seema Hasan, Mass Communication Principles and Concepts, , CBS Publishers and Distributers , (2010)
- 6. Sue Teddern, Writing for TV and Radio: A Writers' and Artists' Companion (Writers' and Artists' Companions), Bloomsbury Academic (November 19, 2015)

- 1. In this course students learn how to write for Radio, News, Slogans and interviews.
- 2. They understand concept of good presentation also gain knowledge regarding TV scope.
- 3. Students learn programme production, Packaging for a channel, Packaging stories.
- 4. Students will be able to understand how to managing and performing reporting, interview and Live Shows.

Syllabus for the batch of 2023 to 2026

### BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-IV) COURSE CODE: BAJMC2411

VIDEO PRODUCTION: IDEA TO SCREEN

Credits:4 Total Marks: 100

Max.Marks: 75
Internal: 25

Time:3Hrs. Internal: 25
Mediums: Punjabi/Hindi/English

#### **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 15 objective type questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 15 marks.

**Section B:** This Section will have 10 short answer type questions out of which 8 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 40 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

#### **Objectives**

- 1. Application of Video camera and Understanding Types of video camera.
- 2. Learning Lighting, Basics of lighting and Techniques of lighting.
- 3. Phases of Production; Pre-production, Production, Post-production.
- 4. Types of editing, Cut to cut, A/B roll, Assembly and insert editing. Understanding VFX, Dubbing and Sound Effects.

#### **SECTION A**

Camera:(a) Video camera, Types of video camera

- (b) Different types of shots, camera movements, Tilt, Track, Crane movements etc
- (c) Lenses: Different types of lenses and their application

#### **SECTION B**

Lighting: Lights and lighting, Basics of lighting, Techniques of lighting, Different types of lights used in videography, Types of filters and reflectors and their uses

#### SECTION C

Production steps; Pre-production, Production, Post-production, Idea, Script, Location scouting, Story boards, Shooting script, Budget, Production management, Shooting, Selection of the Programme Topic: Developing programme briefs (Objectives, Contents Duration etc), Researching the topic, Programme Resources, Style and format, structuring.

#### SECTION D

Designing Evaluation Tools and Techniques, Evaluation and field testing of programme, Types of editing, Cut to cut, A/B roll, Assembly and insert editing. Editing, VFX, Dubbing and Sound Effects Preview and Analysis of programme.

#### **Books recommended:**

- 1. Herbert Zettl, Television Production Handbook and Workbook, Michael Rosenberg Pub.Canada, 2012
- 2. Dr. Dilip Kumar, Shalini Guliani, Basics of Television Production, Kanishka Publishers, 2018
- 3. Mridula Menon, Indian Television and Video Programmes, Kanishka Publishers, 2008,
- 4. Fred Shook, John Larson and John Detarsio, Television Field Production and Reporting, Routlage publishers, 2018
- 5. Nirmal Kumar Chawdhary, How to Write Film Screenplays, Kanishka Publishers, 2009,
- 6. Vasuki Balavadi, Video Production, Oxford Higher Education, 2013
- 7. Ralph Donald and Thomas Span, Fundamental of Television Production, surject Publications, 2004

- 1. With the help of this course students know the various types of camera and applications for video camera.
- 2. Students will be able to understand Lighting, its techniques and basics of lighting.
- 3. This Course will teach students phases of production and various kinds of editing.
- 4. Students understand the VFX, dubbing and sound effects.

## Changed

## Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-IV) COURSE CODE: BAJMC2412 FOLK MEDIA

Credits :4 Total Marks: 100
Max.Marks: 75
Time:3Hrs. Internal: 25

Mediums: Punjabi/Hindi/English

## **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 15 objective type questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 15 marks.

**Section B:** This Section will have 10 short answer type questions out of which 8 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 40 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

## **Objectives**

- 1. Application of Video camera and Understanding Types of video camera.
- 2. Learning Lighting, Basics of lighting and Techniques of lighting.
- 3. Phases of Production; Pre-production, Production, Post-production.
- 4. Types of editing, Cut to cut, A/B roll, Assembly and insert editing.
- 5. Understanding VFX, Dubbing and Sound Effects.

#### **SECTION A**

Introduction to folk channels of communication (Historic Perspective in India), Categorization of folk forms in India, Advantages of folk media, Advantages of Folk over other media, Relevance of folk and traditional media in the contemporary world

#### **SECTION B**

Introduction to Puppetry, Street Theatre, Ballad, Nautanki, Ramlila, Raslila, Flexibility of folk media.

#### **SECTION C**

Folk media vis a vis the mainstream cinema (areas of conflict and Telling Forms compromise), Integrated use of Folk and Mass Media, Folk media in the context of urbanization

#### SECTION D

Punjabi Folk: Bhangra, Gidha and War, Units of Ministry of I and B: Song and Drama Division, DAVP, DFP, PIB, FTII, NFAI

#### **Books Recommended:**

- 1. Dr. Raghavendra Mishra,,Traditional Folk Media In India Practice & Relevance, Bharati Prakashan, Varanasi. 2016
- 2. Shyam Parmar, Traditional Folk Media in India, Routledge Pub., 1994
- 3. Kewal J. Kumar, Mass Communication in India, Jaico Publishing House, 1994
- 4. Nitin Singhania, Indian Art and Culture, McGraw Hill Education, 2017
- 5. Facets of Indian Culture, Spectrum Books Pvt. Ltd. 2016

- 1. With the help of this course students know the various types of camera and applications for video camera.
- 2. Students will be able to understand Lighting, its techniques and basics of lighting.
- 3. This Course will teach students phases of production and various kinds of editing.
- 4. Students understand the VFX, dubbing and sound effects.

## Changed

## Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-IV) COURSE CODE: BAJMC2413 ADVERTISING: CONCEPTS AND PRINCIPLES

Credits :4 Total Marks: 100 Max.Marks: 75

Time:3Hrs. Internal: 25
Mediums: Punjabi/Hindi/English

## **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 15 objective type questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 15 marks.

**Section B:** This Section will have 10 short answer type questions out of which 8 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 40 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

## **Objectives**

- 1. To impart knowledge about Folk Media and its classification.
- 2. Understanding of various folks forms of Punjab.
- 3. Knowledge about various units of Information and broadcasting.
- 4. Introduction of folk channels of communication.
- 5. Describing integrated use of folk media and mass media.

## **SECTION A**

Introduction to Advertising: Definition, Origin and development, Growth of advertising in India, Scope (Effects on Economy/Industry), Facets of advertising (As an act of commerce, as hidden persuader)

#### **SECTION B**

Purpose of Advertising, Need for advertising, Functions of advertising, Benefits of advertising: To Seller, Buyer and Media. Advertising Agency DAVP, ASCI

#### **SECTION C**

Types of Advertising- Commercial and Non-commercial, Product and Consumer, Classified and Display, Retail and Wholesale, Regional, National and Co-operative ,G Advertising ,Comparative advertising.

#### **SECTION D**

Advertising as a Communication Tool- Communication Process and Advertising, Communication Principles, Theories applied to advertising. Role and Effects of

Advertising- Negative and Positive Effects, Advertising and Society, Advertising and Development, Role of Advertising in National Economy, Social/Public Advertising

#### **Books Recommended:**

- 1. Kewal J. Kumar 'Mass Communication in India', Jaico Publishing House, 1994.
- 2. K.C. Sethia, S.A, Chunawalla 'Foundations of Advertising through Practice', Himalaya Publishing House, 1985.
- 3. John S. Wright, Willis L. Winter Jr., Sherilyn K. Zeigler 'Advertising', TATA McGraw-Hill Publishing Company Limited, New Delhi, 1984.
- 4. James S. Norris, 'Advertising' Prentice Hall of India Private Limited, 1987.
- 5. B.N Ahuja, S.S Chabra,' Advertising' Surject Publications, 1995.

#### **Outcomes**

- 1. Understanding consumer behavior and it's various factors.
- 2. Students will understand apex bodies in advertising.
- 3. Students will understand advertising and its concepts.
- 4. Students will understand ad agency management in detail.

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## Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION SEMESTER-IV

Course Code: ESL-222
Course Title: ENVIRONMENTAL STUDIES-II (COMPULSORY)

Credits: 2

Total Hours :30 Maximum Marks: 50 Marks

**Instructions for Paper Setters:** The question paper will consist of three sections. Candidate will be required to attempt all the sections. Each unit of the syllabus should be given equal weightage of marks. Paper to be set in English, Punjabi and Hindi.

**Section–A:** (16 Marks): It will consist of five short answer type questions. Candidates will be required to attempt four questions, each question carrying four marks. Answer to any of the questions should not exceed two pages.

Section—B: (24 Marks): It will consist of five questions. Candidates will be required to attempt four questions, each question carrying six marks. Answer to any of the questions should not exceed four pages.

**Section–C:** (10 Marks): It will consist of two questions. Candidate will be required to attempt one question (carrying ten marks) only. Answer to the question should not exceed 5 pages.

## **Course Objectives**

CO-	To study the concept of Biodiversity – role, importance, values					
1	and its conservation. Hot spots and threats to biodiversity.					
CO-	To create awareness regarding environmental pollution, its causes					
2	and effects and preventive measure to control the different types of					
	pollution.					
CO-	To make students aware of growing human population – causes					
3	and concern. Family welfare programs. Road safety (Traffic) rules.					
CO-	To know about entrepreneurship development and civil/self					
4	defense.					

#### Unit-I

## **Biodiversity and its Conservation:**

- Definition: Genetic, species and ecosystem diversity.
- Bio geographical classification of India.
- Value of Biodiversity: Consumptive use; productive use, social, ethical, aesthetic and option values.
- Biodiversity of global, National and local levels.

- India as mega-diversity nation.
- Hot-spots of biodiversity.
- Threats to Biodiversity: Habitat loss, poaching of wild life, man wildlife conflicts.
- Endangered and endemic species of India.
- Conservation of Biodiversity: In situ and Ex-situ conservation of biodiversity.

#### Unit-II

#### **Environmental Pollution:**

- > Definition, causes, effects and control measures of:
  - a) Air Pollution
  - b) Water Pollution
  - c) Soil Pollution
  - d) Marine Pollution
  - e) Noise Pollution
  - f) Thermal Pollution
  - g) Nuclear Hazards
  - h) Electronic Waste
- Solid Waste Management: Causes, effects and control measures of urban and industrial wastes
- > Role of an individual in prevention of pollution.
- Pollution case studies.
- Disaster Management: Floods, Earthquake, Cyclone and Landslides.

#### **Unit-III**

## **Human Population and the Environment**

- Population growth, variation among nations.
- > Population explosion-Family welfare programme.
- > Environment and human health.
- > Human rights.
- > Value education.
- > HIV/AIDS.
- > Women and child welfare.
- ➤ Role of information technology in environment and human health.
- Case studies.
- ➤ Road Safety Rules & Regulations: Use of Safety Devices while Driving, Do's and Don'ts while Driving, Role of Citizens or Public Participation, Responsibilities of Public under Motor Vehicle Act, 1988, General Traffic Signs.
- ➤ Accident & First Aid: First Aid to Road Accident Victims, Calling Patrolling Police & Ambulance.

#### **Unit-IV**

### **National Service Scheme:**

- **Entrepreneurship Development:** Definition & Meaning; Qualities of good entrepreneur; Steps/ ways in opening an enterprise; Role of financial and support service Institutions.
- **Civil/Self Defense:** Civil defense services, aims and objectives of civil defense; Needs for self-defense training.

#### **Field Visits:**

- Visit to a local area to document environmental assets—river/forest/grassland/hill/ mountain.
- Visit to a local polluted site—Urban/Rural/Industrial/Agricultural.
- Study of common plants, insects, birds.
- Study of simple ecosystems—pond, river, hill slopes etc.
- Contribution of the student to NSS/any other social cause for service of society.
- Visit to Museum/Science City

**Note:** In this section the students will be required to visit and write on the environment of an area/ ecosystem/village industry/disaster/mine/dam/agriculture field/waste management/hospital etc. with its salient features, limitations, their implications and suggestion for improvement.

#### **References/Books:**

- 1. Agarwal, K. C. 2001. Environmental Biology, Nidhi Publications Ltd. Bikaner.
- 2. Bharucha, E. 2005. Textbook of Environmental Studies, Universities Press, Hyderabad.
- 3. Down to Earth, Centre for Science and Environment, New Delhi.
- 4. Jadhav, H. & Bhosale, V. M. 1995. Environmental Protection and Laws. Himalaya Pub.
- 5. Joseph, K. and Nagendran, R. 2004. Essentials of Environmental Studies, Pearson Education (Singapore) Pte. Ltd., Delhi.
- 6. Kaushik, A. & Kaushik, C. P. 2004. Perspective in Environmental Studies, New Age International (P) Ltd, New Delhi.
- 7. Miller, T. G. Jr. 2000. Environmental Science, Wadsworth Publishing Co.
- 8. Sharma, P. D. 2005. Ecology and Environment, Rastogi Publications, Meerut.
- 9. Booklet on Safe Driving. Sukhmani Society (Suvidha Centre), District Court Complex, Amritsar
- 10. Kanta, S., 2012. Essentials of Environmental Studies, ABS Publications, Jalandhar.

#### **Course Outcomes**

CO-	To know about the meaning of Biodiversity and its role in
1	environment.
CO-	To know about the causes of different forms of pollution and their
2	control measures.
CO-	To know about the causes and challenges of growing human
3	population. Women and child welfare programs.
CO-	To know the development of entrepreneurship and techniques of
4	civil/self defense.

## Changed

## Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-IV) COURSE CODE: BAJMC2414 RADIO AND TV PRODUCTION LAB

Credits: 2 Max Marks: 25
Practical: 19
Internal: 6

## **Objectives**

- 1. Student will perform on camera in an appropriate style for broadcast TV acting roles.
- 2. Intro to radio and TV Research and design a radio station format.
- 3. Intro to radio and TV Lab Develop a TV program idea and write a script for studio production.
- 4. Students will understand the fundamentals of successful development of a Network Prime Time TV Show.
- 5. Plan, organize and set-up specific audio, video, computer and ancillary equipment to industry event standards.
- 6. Develop original story ideas into professional script formats.
- 7. Students will work in a team to create, design and produce a short video that reflects proper camera, lighting and audio composition

### **Practical exercises involving:**

#### Radio:

- Writing for different formats of Radio
- Radio recording of different formats: RJ, Interview, Radio Talk, Drama
- Practical exercises involving: Television:
- Story treatment
- Scripts
- Storyboards
- Budgets
- Floor plan, sets, make-up, costume, jewelry, lights, audio, graphic rehearsals
- Shooting schedules
- Post-Production editing

- 1. In this course students learn how to write for Radio, News, Slogans and interviews.
- 2. They understand concept of good presentation also gain knowledge regarding TV scope.
- 3. Students learn programme production, Packaging for a channel, Packaging stories.

4. Students will be able to understand how to managing and performing reporting, interview

and Live Shows.

## Changed

## Syllabus for the batch of 2023 to 2026

# BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-IV) COURSE CODE: BAJMC2415 OPERATION AND HANDLING OF VIDEO EQUIPMENTS LAB

Credits: 2 Max Marks: 25
Practical: 19
Internal: 6

## **Objectives**

- 1. Practical exercises involving Cameras and Recorders controls.
- 2. Improving Shooting techniques and Basic theory of Video recording.
- 3. Providing theory, rules and principles of quality lighting.
- 4. Demonstration of various pieces of audio recording equipment.
- 5. Creative use of sound effects and music tracks.

## **Practical exercises involving:**

#### Camera:

- Focuses on Cameras and Recorders controls
- Shooting techniques
- Basic theory of Video recording

## Lights:

- Providing theory, rules and principles of quality lighting
- Shows the creative use of back-lighting
- Proper placement of lights and lighting equipment for principle subjects and sets; both on location and in the studio.

#### Sound:

- Demonstration of various pieces of audio recording equipment
- Creative use of sound effects and music tracks

- 1. This Course will teach students phases of production and various kinds of editing
- 2. With the help of this course students know the various types of camera and applications for video camera.
- 3. Students will be able to understand Lighting, its techniques and basics of lighting. .
- 4. Students understand the VFX, dubbing and sound effects.

## Changed

## Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-IV) COURSE CODE: BAJMC2416 ADVERTISING LAB

Max Marks: 25
Credits: 2
Practical: 19
Internal: 6

## **Objectives**

- 1. To make students prepare to write good content for TV advertisement.
- 2. To make them able to write spectacular content for radio advertisement.
- 3. Students will be able to write tag lines for both television and radio advertisement.
- 4. Students will be able to do advertising campaign, themes and promotion.
- 5. Students will be able to write good content for newspaper advertisement.

#### **Practical exercises involving:**

- Advertising Campaigns, Themes and Promotions
- Newspaper Ad: Content / Copy, Picture and design
- Television Ad: Writing Script, Shooting and Editing
- YouTube Advertisement transcript and review
- Advertisement Review (Economic Times)
- Controversial Ads no more broadcasted
- Tag Lines
- Case Studies of Ad Agencies.
- Covert Advertisement and their examples
- Seminar and Workshops on Advertising Agencies and their respective personalities.
- Understanding different types of Advertising:
- (a) Commercial and Non-commercial
- (b) Product and Consumer
- (c) Classified and Display
- (d) Retail and Wholesale
- (e) Regional, National and Co-operative
- (f) Govt. Advertising
- (g) Comparative advertising

#### **Outcomes**

1. Students will be able to write tag lines for both television and radio advertisement.

- 2. Students will be able to write good content for newspaper advertisement
- 3. Students will able to understand different types of Advertising.

## Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-V) COURSE CODE: BAJMC3501 EVENT MANAGEMENT: PRINCIPLES AND METHODS

Credits: 4 Total Marks: 75
Time: 3 Hrs. Max. Marks: 56

Internal: 19

Mediums: Punjabi/Hindi/English

## **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 10 questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 10 marks.

**Section B:** This Section will have 8 short answer type questions out of which 6 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 30 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

## **Objectives**

- 1. To make students understand about definition and scope of event management.
- 2. Students will be able to understand various events such as conferences, trade fair, wedding, fashion shows etc.
- 3. Students will be able to understand the role and importance of exhibitions.
- 4. Students will know the objectives of exhibition.
- 5. Students will know the concept about neutral territory

#### **SECTION A**

Definition and scope of event management, Understanding various events: Conferences, Trade Fair, Wedding, Fashion Shows, Corporate Meeting etc. Importance of budget and buffer, Concept of clean zone

#### **SECTION B**

Role and importance of exhibitions, Objectives of the exhibition, Advantage of exhibition over other devices, Importance of direct contact

#### SECTION C

Choosing the right exhibition-Where to participate, why exhibitions sell? Concept of neutral territory, PR for an exhibition, Role of the Press in promotion of an event

#### **SECTION D**

Publicity inputs or visible aids for promoting an event Print and Display material,

Stand Design, Trade Fair: benefits and risks.

#### **Books Recommended:**

- 1. Stephen P. Robbins and Mary Coulter, Management, Prentice Hall of India, 2007
- 2. Arun Bhattacharyajee, The Indian Press Profession to Industry, Vikas Pub 1972.
- 3. Wagen, Event Management, Pearson Education 2005.
- 4. Jaishri Jethwaney, N.N. Sarkar, Public Relations Management, Sterling Pub 2015.
- 5. Iqbal Sachdeva, Public Relations: Principles and Practices, Oxford University Press 2019.

- 1. With the help of this course students learn about the event managements and its scope.
- 2. Students able to understand the role and importance of exhibitions.
- 3. Students learn about the role of press in promotion of an event.
- 4. They are able to understand various stand design and trade fairs advantages and risks.

## Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-V) COURSE CODE: BAJMC3502 CURRENT AFFAIRS: CONTEMPORARY ISSUES IN MEDIA-I

Credits: 4 Total Marks: 75
Time: 3 Hrs. Max. Marks: 56

Internal: 19

Mediums: Punjabi/Hindi/English

## **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 10 questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 10 marks.

**Section B:** This Section will have 8 short answer type questions out of which 6 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 30 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

## **Objectives**

- 1. Compare the contents of different newspaper and write news blogs.
- 2. Discuss different aspects of public speaking.
- 3. Communicate effectively in oral, written, and visual forms.
- 4. Demonstrate knowledge of current affairs.
- 5. Communicate effectively to various types of audience.
- 6. Prepare effective presentations using different online and offline tools.

#### **SECTION A**

Political and Social Issue: Major current issues of parliament (Budget), Major issues of different political parties (Agenda), Major current issues in media, Study of current debates on social issues

#### **SECTION B**

Business sports and security: Current issues of business, Current issues of entertainment and sports, Current issues of internal and external security

## **SECTION C**

Current issues in health, Women and Child Rights, Human Rights and Education System

## **SECTION D**

International organization: SAARC, ASEAN, G-7, G-20, WTO, WHO, UNESCO,NWICO, UNO, ITU, UNICEF, EU

National organizations: CIC, NSG, FICCI, CII, RBI, CVC, NITI Aayog

## NOTE: Issues pertaining to last six months only

## **Books / Magazine Recommended:**

- 1. Competitor Success Review
- 2. Manorama Year Book
- 3. Frontline
- 4. India Today
- 5. The Week

- 1. This course will teach students about current affairs .
- 2. The students gain knowledge about various aspects of the society.
- 3. Students learn about politics, economic and social issues.

Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-V) COURSE CODE: BAJMC3503 RESEARCH METHODOLOGY FOR MEDIA

Credits: 4 Total Marks: 75
Time: 3 Hrs. Max. Marks: 56

Internal: 19

Mediums: Punjabi/Hindi/English

## **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 10 questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 10 marks.

**Section B:** This Section will have 8 short answer type questions out of which 6 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 30 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

## **Objectives**

- 1. Research definition, concept of research.
- 2. Levels of measurement in research, tools for data collection, survey, Media tools.
- 3. Data analysis tools and techniques.
- 4. Research design, elements of research.
- 5. Media research, measuring impact and evaluation

## **SECTION A**

Research: Definitions, Methods, Selection and Formulation of Research Problem, Review of literature, Hypothesis, Sampling, Research Designs, Processing and Analysis of data, Statistical Analysis, Findings, Report Writing. Types of variables, Elements of research, Research Ethics, Plagiarism.

#### **SECTION B**

Survey: Meaning, Concept, Utility, Planning, Organizing and Conducting survey, Public, Opinion Survey, Readership Survey. Data: Meaning, Kinds-Demographic, Socio-Economic, Socio-Psychological data.

#### **SECTION C**

Tools of Data Collection: Questionnaire, Schedule, Interview, Case study, Observation, Content Analysis etc.

#### **SECTION D**

Media Research: Measuring Impact, Evaluation, Monitoring, and Feedback. TRP, Viewership, Listenership, Public Opinion, Readership, Circulation

#### **Books Recommended:**

- 1. Seema Hasan, Mass Communication Principles and Concepts, CBS Publishers and Distributers, 2010
- 2. Kewal J. Kumar 'Mass Communication in India', Jaico Publishing House, 1994.
- 3. Research Methodology–Methods and Techniques: C.R. Kothari. 1985
- 4. Wimmer & Dominick, 1987 Mass Media Research: An Introduction. London: Thomson/ Wadsworth Publishers.
- 5. Dr. Priti R. Majhi, Dr. Prafull K. Khatua 'Research Methodology', Himalaya Publishing House, 2016.

- This subject deals with the mass communication research techniques which involves various steps of research methodology. This subject also gives the exposure to communication research areas.
- 2. Students will understand the theoretical, conceptual and operational framework of research.
- 3. Understanding the various research process steps like literature review , data collection , data interpretation , etc .

## Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-V COURSE CODE: BAJMC3504 CYBER JOURNALISM

Credits: 4 Total Marks: 75 Time: 3 Hrs. Max. Marks: 56

Internal: 19

Mediums: Punjabi/Hindi/English

## **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 10 questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 10 marks.

**Section B:** This Section will have 8 short answer type questions out of which 6 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 30 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

## **Objectives**

- 1. Understanding of cyber journalism, cyber space, information super highway.
- 2. Writing for web media, do's and don'ts, writing news stories.
- 3. Presentation and layout of web newspapers and magazines.
- 4. Describing various trends in cyber reporting and editing, impact of globalization on web iournalism.
- 5. Detailed understanding of cyber laws, concepts of e- governance and Citizen Journalism.

#### **SECTIONA**

Cyber Journalism: What is Cyber Space? What is Information Super Highway? Internet and Information Revolution, Fundamentals of Cyber Media, Comparison of Cyber Media with Print, TV, Radio mediums, Advantages and Disadvantages of Cyber Journalism.

#### **SECTION B**

Writing for Web Media: Basic rules, Do's and Don'ts, Writing News stories, Features and

Articles on the Web, Interviewing on the Web, Why Print and Electronic Media networks are going on the Net? Impact of Web Journalism, Recent Trends in Web Journalism

#### **SECTION C**

Presentation and Layout of Web Newspapers and Magazines, Advertising on the

Web, Circulation of Web Newspapers, Future of Web Journalism, Difference between M paper and E paper

#### **SECTIOND**

Analysis of important Indian News-Based Web-sites, Trends in Cyber Reporting and Editing, Impact of globalization on Web Journalism, Cyber Laws, Concept of egovernance, E-Paper, Online Newspaper, M-paper, Blogs, Vlog, Podcast, WebTV, Citizen Journalism, Cyber Crime

#### **Books Recommended:**

- 1. Tapas Ray, Online Journalism: A Basic Text, Cambridge University Press India Private Limited, 2006
- 2. Dan Gillmor, We the Media: Grassroots Journalism By the People, For the People, O'Reilly Media, 2008
- 3. Online Journalism: Reporting, Writing, and Editing for New Media, Richard Craig, Thomson/Wadsworth, 2005
- 4. Journalism Next: A Practical Guide to Digital Reporting and Publishing Paperback, CQ Press, 2012
- 5. Deepak Bharihoke, Fundamentals of Information Technology, Excel Book, 2002

- 1. Students can understand by this subject regarding cyber journalism and its fundamentals.
- 2. With the help of this course students know about the advantages and disadvantages of cyber journalism.
- 3. Students will gain information that how writing for web.
- 4. Students understand the presentation and layout of web newspaper and magazines.
- 5. This course will teach students student about trends in cyber journalism.

## Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-V) COURSE CODE: BAJMC3505 PUBLIC RELATIONS

Credits: 4 Total Marks: 75
Time: 3 Hrs. Max. Marks: 56

Internal: 19

Mediums: Punjabi/Hindi/English

## **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 10 questions. All are compulsory and carry 1 mark each. Total weightage of this Section is 10 marks.

**Section B:** This Section will have 8 short answer type questions out of which 6 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 30 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

## **Objectives**

- 1. Understanding Public Relations concepts, importance, functions and elements. Gain knowledge of corporate identity and image,
- 2. Learn about the various tools of public relations and practice writing press release
- 3. PR consultancy, advantages and disadvantages, programme planning.
- 4. internal and external media and techniques and international codes of conduct
- 5. Role of PR in private and public sector, press events and organizing events.

#### **SECTION A**

Role of Public Relations in Corporate Image Building, Functions of Public Relations, PR as distinguished from Marketing, Sales Promotion and Advertising, PR Techniques, Functions of PR Department and Manager-Advantages and Disadvantages

#### **SECTION B**

Relationship and Duties of the PR Practitioner-Value of IPR Code and the International Codes of Conduct, PR consultancy-Its advantages and disadvantages, PR programme planning, Evaluating results of PR work, Press Relation and its principles, The News Release-Seven point formula and its importance, Writing techniques, Press Event and Organizing them

#### **SECTION C**

Internal PR-Media and Techniques, External PR-Media and Techniques, Employee

Relations Exhibition PR and its Planning, Uses and kinds of Exhibition

#### **SECTION D**

PR in Private and Public sector, PR Models, Crises Management, Role of Photography In PR, Importance of Marketing Research for the PR Practitioner.

#### **Books Recommended:**

- 1. C.S Rayudu, K.R Bala 'Principles' of Public Relations' Himalaya Publishing House, 1987
- 2. Ved Prakash Gandhi 'Handbook of Advertising and Public Relations' Kanisha Publishers & distributors, 2018.
- 3. JaishriJethwaney, N.N Sarkar 'Public Relations Management' Sterling Publishers PrivateLimited, 2009.
- 4. H. Frazier Moore, Ph.D, Frank B. Kalupa, Ph.D'Public Relations Principles', Cases, and Problems, Surject Publications. 1987
- 5. Seema Hasan, Mass Communication Principles and Concepts, , CBS Publishers and Distributers , 2010

- 1. Students able to understand the role of PR.
- 2. This course will teach students about sale ,promotion and advertising
- 3. Students will gain information about responsibilities and duties of PRO.
- 4. Students gain knowledge about role of photography in PR.

## Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-V) COURSE CODE: BAJMC3506 EVENT MANAGEMENT LAB

Practical: Max Marks: 25

Credit hours (per week):2

Practical: 19

Total hours: 60 Internal: 6

**Objectives** 

1. Designing and Development of print and display

- 2. Organizing different events at department level along with publicity and promotion.
- 3. Understanding and writing exhibition along with publicity and promotional material for the event.
- 4. Visiting Trade Fair and understanding benefits and risks.
- 5. Understanding Role of the Press in promotion of an event.
- Designing and Development of print and display material for an event along with publicity and promotional material for the event.
- Organizing different events at department level along with publicity and promotion.

- 1. Students will learn about the event management.
- 2. They know how to design material for promotion of an event.
- 3. With the help of this course students learn that how to organize an event.

## Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-V) COURSE CODE: BAJMC3507 CYBER LAB

Practical: Max Marks: 25

Credit hours (per week):2

Practical: 19

Total hours: 60 Internal: 6

## **Objectives**

- 1. Understanding different social networking sites and their relevance in media.
- 2. Writing content for e-paper / online newspaper.
- 3. Understanding M-paper, difference between M-paper, e-paper and online editions.
- 4. Designing a page for online newspaper.
- 5. Creating account on twitter and understanding tweets.
- Understanding different social networking sites and their relevance in media
- Surfing different e-papers and online newspaper
- Writing content for e-paper / online newspaper
- Creating blogs, Micro blogs, Vlog, Podcast, WebTV and contents
- Creating account on twitter and understanding tweets
- Creating online pages with the help of HTTP, HTML
- Designing a page for online newspaper.

- 1. This course will helps students to Understanding different social networking sites and their relevance in media.
- 2. With the help of this course students learn about e-papers and online newspaper.
- 3. Students able to understand blogs, Micro blogs, Vlog, Podcast, WebTV and contents.
- 4. They know that how to create online pages and Twitter account.

## Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-V) COURSE CODE: BAJMC3508: PILOT STUDY

Max. Marks: 25

Practical: 19

Credit hours (per week):4

**Internal: 06** 

## **Objectives**

- 1. Understanding research and preparing report on Media: Advantages and Disadvantages.
- 2. Preparing Research report on Popular newspaper and TV channel.
- 3. Preparing Research report on Favorite Radio Programme.
- 4. Preparing Research report on Favorite Ad.
- 5. Preparing Research report on Social Media: Advantages and Disadvantages.

Each Student must conduct a pilot study on any aspect of media and submit the research report at the end of the semester.

The study can be conducted in any of the following areas for example:

- Media: Advantages and Disadvantages
- Popular newspaper
- Popular TV channel
- Favorite Radio Programme
- Favorite Ad
- Social Media: Advantages and Disadvantages.

- 1. With the help of this course Students able to learn about research and preparing report on Media: Advantages and Disadvantages.
- 2. They also prepare a report on media studies.
- 3. Students will learn about how to do research.

## Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-VI) COURSE CODE:BAJMC3609 TRAINING 3 MONTHS

## Credit hours (per week):4

Max.Marks:200

## **Objectives**

- 1. Students can Establish Connections
- 2. Students Learn how the Industry Operates
- 3. Obtaining Real World Experience
- 4. Budding Inquisitive Skills

The students have to work as a trainee in a reputed media house for a period of three months. They must submit a full report of training with supporting documents in the form of bylines, photographs or credits.

Student must follow the format given by the Department including the following:

- Training certificate issued on company letterhead with authorized signatures and stamp.
- Profile of media house or company
- Activities performed during the period of training with supporting documents or proofs.

- 1. Student will learn how to work in the industry
- 2. It will help them to understand how to tackle the pressure
- 3. It will help them submit the reports on time. Students will be able to explore different their interests and passion.

## Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-VI) COURSE CODE: BAJMC3610 CURRENT AFFAIRS

Time: 3 Hrs. Total Marks: 100 Credit hours (per week):4

Max. Marks: 75 Internal: 25

Mediums: Punjabi/Hindi/English

## **Instructions for the paper Setters**

**Note:** The paper will consist of three Sections as follows.

**Section A:** This Section will have 10 questions. All are compulsory and carry 2marks each. Total weightage of this Section is 20 marks.

**Section B:** This Section will have 10 short answer type questions out of which 8 are to be attempted in not more than 250 words. Each question carries 5 marks. Total weightage of this Section is 40 marks.

**Section C:** This Section comprises of 4 long essay type questions out of which 2 are to be attempted in not more than 800 words. Each question carries 10 marks. Total weightage of this Section is 20 marks.

#### **Objectives**

- 1. Students will be able to know about the happenings of world
- 2. Students will be able to uplift their general knowledge
- 3. It will improve the reading habit of students
- 4. Students will be able to understand contemporary political issue

## **Events and happening of last six months with special reference to:**

Political and Social Issue: Major current issues of parliament (Budget), Major issues of different political parties (Agenda), Major current issues in media, Study of current debates on social issues

**Health and Education:** Current issues in health, Current issues of women and child right,

Issue related to human rights, Current issues in education system.

**Business sports and security:** Current issues of business, Current issues of entertainment and sports, Current issues of internal and external security

Critical studies: Media as an educator, Media and violence, Feminist media perspective,

Media and marginalized group

## **Suggested Books / Magazine**

- 1. Competitor Success Review
- 2. Manorama Year Book
- 3. Frontline
- 4. India Today
- 5. The Week

- 1. This course will help students to stay in touch with what's happening in the world.
- 2. Students will develop newspaper reading habits.
- 3. It will generate awareness amongst them.
- 4. This course will help to stay connected to the world.

## Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-VI) COURSE CODE: BAJMC3611 FILM PROJECT

Credit hours (per week):4 Max. Marks :75

### **Objectives**

- 1. Students will demonstrate that the critical study of cinema inform their filmmaking and that the study and practice of film production enhance their work as film scholars and analysts.
- 2. Students will demonstrate that they understand the pre-production, production, and postproduction filmmaking process
- 3. Students will demonstrate the relationship between film form and aesthetic effect through both film analysis and the creation of motion pictures.
- 4. Students will be able to conduct film research and compose cogent, persuasive, and valid essays about film.
- 5. Students will demonstrate a broad knowledge of film history, national cinemas and modes of production.

Each student will prepare a 5-6 minutes film on contemporary issues including political, social and cultural. The student must submit the copy of script and the budget along with the movie.

The student will appear for Viva and will be evaluated on the basis of:

- Theme and treatment
- Cinematography
- Editing and use of special effects

- 1. Student will come to know that what happens behind the scenes while shooting.
- 2. Students will learn the loopholes while making good documentary
- 3. They will understand the role of lights, props, costumes etc.

## Syllabus for the batch of 2023 to 2026

## BA JOURNALISM AND MASS COMMUNICATION (SEMESTER-VI) COURSE CODE: BAJMC3612 RESEARCH PROJECT

Credit hours (per week):4 Max. Marks: 75

## **Objectives**

- 1. Students will be able to prepare research report on data collected in pilot study.
- 2. Students will be able to collect data in the form of short dissertation.
- 3. Students will be able to collect data by using various research methods.
- 4. Students will be able to do review of literature related to their research topics
- 5. Students will try to find out objectives and hypotheses of their research work.

Each student will submit full report of the data collected in Pilot Study lab in Semester V in the form of a short dissertation. The report will include following:

- Title
- Intro
- Objectives
- Hypothesis
- Review of Literature
- Research Methodology
- Sampling
- Data Collection
- Data Analysis and Interpretation
- Findings
- Discussion
- References

- 1. Students will be able to collect data about particular topic and research on it.
- 2. It will help them to have detailed information about the topic they choose.
- 3. While researching they will understand the whole process of research methodology.